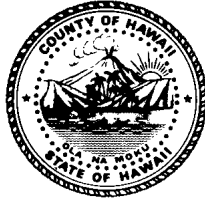


Harry Kim  
Mayor



## County of Hawaii

### ARBORIST ADVISORY COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawaii 96720  
Phone (808) 961-8288 • Fax (808) 961-8742

#### Minutes

Meeting on February 28, 2007

Planning Department Conference Room – Aupuni Center – Hilo, Hawaii

**Present:** AAC members: Chairperson Leonard Bisel, Jan Anderson, Michael Kraus, Sharron Stanbro & Esther Imamura (Planning staff)

County Agency Representative:  
Diane Noda, Corporation Counsel

#### CALL TO ORDER

The meeting was called to order at 10:20 am.

#### ACCEPTANCE OF MINUTES

The minutes of the January 18, 2007 meeting was not available.

#### PUBLIC STATEMENTS

None.

#### UNFINISHED BUSINESS

1. Sample Tree Signs and Information on Mounting of the Signs – Chair Bisel.

Alternatives considered were 1) waist-high precast concrete block with recessed area for plaque (\$370), 2) street-type sign (\$200), and 3) precast concrete bollard lower to the ground (\$215). These costs were only for the bases. Brass plaques are about \$200, 10x10 botanical garden type signs were \$20 and laminate signs about \$35. Depending on the situation, the height of the sign could vary. Counsel Noda will draft a release form to cover County liability for installation of the signs on private property.

S. Stanbro moved and M. Kraus seconded the motion to approve the mounting design of Alternative 1, with height adjusted to the particular situation. Motion passes unanimously.

Chair Bisel will get current and additional quotes to determine the estimated cost of the complete signs so M. Kraus can put together a grant request to Kaulunani.

S. Stanbro & Chair Bisel will work on a mock-up using the Moreton Bay Fig, and send a pdf file to E. Imamura for the Arborist file.

2. Proposed Grant Request to Submit to Kaulunani Council – M. Kraus.

For the book, M. Kraus talked to Jackie (Lee Ralya) and Theresa (Trueman-Madriaga) of Kaulunani. We have to put it together and figure out how much we need. He is working with J. Anderson on the photography and gps. The photography and rough layout would be free. He has a basic format of two photos and then a page of the basic information on the tree species and history of its exceptional status. It should commercially be able to pay for itself as a coffee table type of book.

3. Exceptional Tree Assessment Protocol.

J. Anderson and M. Kraus will work on a fill in the blank form to periodically record the status of the tree as it matures. The original application would be used as a baseline.

4. Follow-up on the County Department of Public Works' trimming the roots of a monkeypod tree (Grove on Kamehameha Avenue and Pauahi Street) – Chair Bisel.

M. Kraus mentioned that he met with them. They just wanted some direction on how to take care of the tree properly. Chair Bisel stated that we wanted a record as a matter of protocol so that the County realizes that even though it is a health and safety issue, they can deal with the problem immediately, but as a courtesy we would like them to provide us with some sort of account of what happened. So some form that they would fill out and submit for our files. Chair Noda mentioned that the County has two projects: 1) Development of Hilo Bayfront Park and, 2) The Hilo Bayfront Trails from Hilo Pier to the Singing Bridge and even Wailoa Park. At a charette, the topic of the grove came up so she gave a copy of the Exceptional Tree Ordinance to SSFM and their consultant.

5. Proposed Revision to the Rules of Practice and Procedure – Counsel Noda.

Chair Noda stated that once we have a final updated rules, it has to go out to public hearing. However, there were some concerns about the vagueness of the County Code regarding the Committee and procedures. We can amend the County Code or add to the procedures.

## **NEW BUSINESS**

1. Development of a Tree Maintenance Request Form – Chair Bisel and Counsel Noda.

See Unfinished Business, No. 4.

2. Certified Arborist on the List of Provider of Professional Services – E. Imamura.

E. Imamura confirmed that the certified arborist is still on the list. She will draft up a letter to Hawaii Island certified arborists to let them know of this opportunity.

**ADMINISTRATIVE MATTERS**

None

**ANNOUNCEMENTS**

M. Kraus mentioned that he is working to preserve native wiliwili trees by injecting them with Merit. There's a preservation area out by Waikoloa and they're going to treat all of the trees in the area, plus some in an area being developed for an industrial park. These trees will be moved to a new site. Wiliwili is not a declared endangered species.

1. Schedule date of next meeting.

The next meeting will be held on Thursday, April 19, 2007 in the Planning Department Conference Room at 10:00 am.

2. Set agenda for the next meeting.

- a. Update and Revise the Rules of Practice and Procedure
- b. Development of a Tree Maintenance Request Form
- c. Nomination of the Vancouver Orange Tree

ADJOURNMENT

The meeting was adjourned at 11:10 am.

**APPROVED: April 19, 2007**