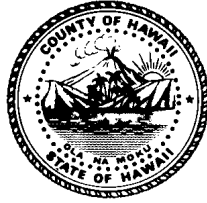


Harry Kim
Mayor



County of Hawaii

ARBORIST ADVISORY COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawaii 96720
Phone (808) 961-8288 • Fax (808) 961-8742

Minutes

Meeting on April 19, 2007

Planning Department Conference Room – Aupuni Center – Hilo, Hawaii

Present: AAC members: Vice Chairperson Jan Anderson, Michael Kraus, Sharron Stanbro & Esther Imamura (Planning staff)

County Agency Representative:
Pam Mizuno, Parks & Recreation

CALL TO ORDER

The meeting was called to order at 10:15 am.

Change in agenda order to accommodate the public:

NEW BUSINESS

1. Tree City signs – P. Mizuno, Department of Parks & Recreation.

P. Mizuno reported that this is the second year in which the County of Hawaii has been designated a Tree City. She received two Tree City USA signs and asked for suggestions on their placement, one for the East side and one for the West side of the island. The Department of Public Works will install the signs.

ACCEPTANCE OF MINUTES

It was moved by S. Stanbro and seconded by M. Kraus to accept the minutes of the February 28, 2007 meeting. Motion carried unanimously.

PUBLIC STATEMENTS

None.

UNFINISHED BUSINESS

1. Moreton Bay Fig Mock-up Sign – Chair Bisel.

Chair Bisel was unable to attend the meeting.

2. Status on the Proposal to submit Grant Requests to Submit to Kaulunani Council – M. Kraus.

M. Kraus was unable to attend the meeting.

3. Status on the Exceptional Tree Assessment Protocol – J. Anderson.

J. Anderson and M. Kraus are still working on the form.

4. Status on a Form to Document Work on Exceptional Trees - Chair Bisel.

Chair Bisel was unable to attend the meeting.

5. Status on the Revision to the Rules of Practice and Procedure – Counsel Noda.

Counsel Noda was unable to attend the meeting.

6. Draft Liability Form for the Installation of Tree Signs – Counsel Noda.

Counsel Noda was unable to attend the meeting.

7. Draft Letter to Certified Arborist informing them of the List of Provider of Professional Services – E. Imamura.

E. Imamura reported that the County will send out the notice if we provide the names and addresses. M. Kraus mentioned a website that had a list of local arborists. E. Imamura will follow up on this.

NEW BUSINESS

1. Tree City signs – P. Mizuno, Department of Parks & Recreation

After discussion, the Monkeypod Grove at Bayfront was recommended for the east side of the island. The entrance to the Kona Airport was recommended for the west side, even though it would be on State land.

2. Maintenance of the Moreton Bay Fig – S. Stanbro.

S. Stanbro reported that the tree has been trimmed annually. The same people worked on the tree again and it looks really nice.

3. Demise of the 'Ohe Tree at Manuka State Park – S. Stanbro.

S. Stanbro checked on the tree and noticed that the trunks and branches were piled up around the base of where the tree was. She will follow up with Glenn Taguchi at Department of Land and Natural Resources, State Parks Division. As a note of correction, it appears that the location of the Koki'o and the 'Ohe might have been incorrect on the map. The 'Ohe was the one with the termite damage. This situation emphasized the importance of having signs for each exceptional tree and the need for interagency communication.

4. Nomination of the Vancouver Orange Tree – S. Stanbro.

S. Stanbro reviewed the history of the tree. The seedling was a gift from Captain Vancouver to Chieftess Kapiolani in 1791. Although it was cut back, a new trunk came up. In an annual event, the fruits are picked by Punahou alumnae for a Christmas time festival. After the revised nomination and acceptance forms are ready, E. Imamura will send copies to S. Stanbro.

ADMINISTRATIVE MATTERS

None

ANNOUNCEMENTS

1. Schedule date of next meeting.

The next two meetings will be held on Thursday, May 24, 2007 and Thursday, June 21, 2007, both in the Planning Department Conference Room at 10:00 am.

2. Set agenda for the next meeting.

ADJOURNMENT

The meeting adjourned at 11:10 am.

Approved: May 24, 2007