

Harry Kim  
Mayor



## County of Hawaii

### ARBORIST ADVISORY COMMITTEE

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#### Minutes

Meeting on May 24, 2007

Planning Department Conference Room – Aupuni Center – Hilo, Hawaii

**Present:** AAC members: Chairperson Leonard Bisel, Jan Anderson, Sharron Stanbro & Esther Imamura (Planning staff)

#### CALL TO ORDER

The meeting was called to order at 10:30 am.

#### ACCEPTANCE OF MINUTES

It was moved by J. Anderson and seconded by S. Stanbro to accept the minutes of the April 19, 2007 meeting as corrected. Motion carried unanimously.

#### PUBLIC STATEMENTS

None.

#### UNFINISHED BUSINESS

1. Moreton Bay Fig Mock-up Sign – Chair Bisel.

Since the original computer file of the sign is not available, Chair Bisel will redo it. A high quality digital file is required to produce the sign.

2. Status on the Proposal to submit Grant Requests to Submit to Kaulunani Council – M. Kraus.

M. Kraus was unable to attend the meeting.

3. Status on the Exceptional Tree Assessment Protocol – J. Anderson.

J. Anderson reported that she gave M. Kraus a format. He will update and fine-tune the assessment form as he is checking the trees.

4. Status on a Form to Document Work on Exceptional Trees - Chair Bisel.

In previous discussion regarding emergency work on trees, it was recommended that we should have a synopsis of what was done. This form still needs to be generated.

5. Status on the Revision to the Rules of Practice and Procedure – Counsel Noda.

Counsel Noda was unable to attend the meeting.

6. Draft Liability Form for the Installation of Tree Signs – Counsel Noda.

Counsel Noda was unable to attend the meeting.

7. Demise of the 'Ohe Tree at Manuka State Park – S. Stanbro.

S. Stanbro will take a photo of what is left of the tree for our file. She had previously asked the park personnel to remove the debris piled on the trunk to see if something might sprout up. Since the tree needs to be removed from our list, it could be done at the same time that the Vancouver Orange Tree is agendaized for Council action. J. Anderson stated that when M. Kraus is in the area, he can also check on the remains of the tree.

8. Nomination of the Vancouver Orange Tree – S. Stanbro.

S. Stanbro amended the application to add in “(Vancouver)” after “Valencia Orange”. She could not find a scientific name for Valencia Orange and the old map for the Pili Tree was used to denote the location of this tree. She recalled earlier testimony that these oranges were used for a fundraiser on Oahu. S. Stanbro will ask Peter Greenwell to provide such written historical information to be included with the application. J. Anderson moved and E. Imamura seconded the motion to accept the nomination as listed. Chair Bisel amended the motion to revise the date submitted on the nomination form to May 22. Motion passed unanimously. E. Imamura will follow up so that both applications are placed on the same agenda.

## **NEW BUSINESS**

1. April 30, 2007 email from Michael B. Thomas requesting a letter supporting his proposal for a Kaulunani Urban & Forestry Program grant to create an Exceptional Tree website and educational database.

Chair Bisel noted that M. Thomas is the executive director of the Centre for International Ethnomedicinal Education and Research (CIEER). He proposes to develop a website which includes all the exceptional trees in the State. Kaulunani requested that he get letters of support from the other Arborist Advisory Committees. M. Thomas included a copy of the City and County of Honolulu letter of support as a sample. After discussion on what was public record, J. Anderson recommended that this Committee be able to review the information on our trees before it is placed on the website. This would ensure that there is

no misinformation. Chair Bisel stated that he will append the letter to ensure that there is language to that effect. J. Anderson moved and S. Stanbro seconded the motion authorizing Chair Bisel to submit a letter of support for the grant request. Motion passed unanimously.

## **ADMINISTRATIVE MATTERS**

None

## **ANNOUNCEMENTS**

### 1. Schedule date of next meeting.

The next meeting was previously scheduled to be held on Thursday, June 21, 2007, in the Planning Department Conference Room at 10:00 am.

### 2. Set agenda for next meeting.

No new items for the agenda.

## **ADJOURNMENT**

The meeting adjourned at 11:00 am.

**Approved: June 21, 2007**