

Harry Kim  
Mayor



## County of Hawaii

### ARBORIST ADVISORY COMMITTEE

Aupuni Center • 101 Pauahi Street, Suite 3 • Hilo, Hawaii 96720  
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#### Minutes

Meeting on June 21, 2007

Planning Department Conference Room – Aupuni Center – Hilo, Hawaii

**Present:** AAC members: Chairperson Leonard Bisel, Vice Chairperson Jan Anderson, Sharron Stanbro, Counsel Diane Noda (Corporation Counsel staff) & Esther Imamura (Planning staff)

#### **CALL TO ORDER**

The meeting was called to order at 10:20 am.

#### **ACCEPTANCE OF MINUTES**

It was moved by Chair Bisel and seconded by S. Stanbro to accept the minutes of the May 24, 2007 meeting as corrected. Motion carried unanimously.

#### **PUBLIC STATEMENTS**

None.

#### **UNFINISHED BUSINESS**

1. Moreton Bay Fig Mock-up Sign – Chair Bisel.

Chair Bisel presented and Committee discussed mock-ups of signs. It was moved by J. Anderson, and seconded by Chair Bisel to accept mock-up sign Option 6 with changes as sign for Moreton Bay Fig. Motion carried unanimously. Next step is to obtain prices for signs.

2. Status on the Proposal to Submit Grant Requests to Kaulunani Council – M. Kraus.

M. Kraus was unable to attend the meeting. Item continued to next meeting.

3. Status on the Exceptional Tree Assessment Protocol – J. Anderson/ M. Kraus.

J. Anderson reported that M. Kraus is working on fine-tuning the assessment form. Item continued to next meeting.

4. Status on a Form to Document Work on Exceptional Trees - Chair Bisel.

This form still needs to be generated. Item continued to next meeting.

5. Status on the Procedure to Remove the `Ohe Tree at Manuka State Park from the List of Exceptional Trees and for the Nomination of the Vancouver Orange Tree – E. Imamura

E. Imamura will work with Corporation Counsel to get ordinance drafted for County Council approval. S. Stanbro clarified that there are two trees in Manuka State Park that need to be removed from the exceptional tree list, the `Ohe and Koki`o. Counsel Noda suggested adding the removal of the Koki`o Tree from the exceptional tree list to the next meeting agenda to provide adequate public notification. The Committee discussed how and when to present ordinance to County Council. S. Stanbro will attend all Council meetings pertaining to the proposed ordinances to remove and add these exceptional trees. E. Imamura will coordinate letters from the owners of the three trees.

6. Recruitment to Fill Vacancy on the Committee – Chair Bisel

S. Stanbro found someone who is interested in joining the Committee. J. Anderson suggested sending letter or nomination forms to Outdoor Circles on the island. S. Stanbro commented that past attempts to recruit within Outdoor Circles have not been successful. Chair Bisel suggested checking with Mayor's office to see how they would like the Committee to recruit a new committee member. Counsel Noda will check with Corporation Counsel to see what the best way to recruit would be.

## **NEW BUSINESS**

1. April 30, 2007 email from Michael B. Thomas requesting a letter supporting his proposal for a Kaulunani Urban & Forestry Program grant to create an Exceptional Tree website and educational database.

Chair Bisel noted that M. Thomas is the executive director of the Centre for International Ethnomedicinal Education and Research (CIEER). He proposes to develop a website which includes all the exceptional trees in the State. Kaulunani requested that he get letters of support from the other Arborist Advisory Committees. Counsel Noda suggested having Planning Director and Mayor review Chair Bisel's draft letter of support prior to finalizing it. E. Imamura will handle this.

## **ADMINISTRATIVE MATTERS**

1. Schedule date of next meeting.

The next meeting is scheduled to be held on Thursday, July 12, 2007, in the Planning Department Conference Room at 10:00 am.

2. Set agenda for next meeting.

No new items for the agenda.

### **ANNOUNCEMENTS**

None

### **ADJOURNMENT**

The meeting adjourned at 10:55 am.

**APPROVED: January 16, 2008**