

ADMINISTRATION

Worked with Administration/DCAB to update and distribute ADA Compliance Procedures for P&R facility rentals.

Submitted policy recommendations to admin for caregiver locker room procedures.
Conducted training for P&R Dept heads.

Met with Corp Counsel and ADA Coordinator on transition plan reporting/review.

ELDERLY ACTIVITIES DIVISION

Hawaii County Nutrition Program staff training

Created curriculum and coordinated guest speakers for a "Wandering" workshop looking at characteristics, prevention, planning and preparedness for seniors with dementia. A proposal for legislation for a new tracking system and medical "amber" alert for adults that go missing was introduced.

Currently "Project Lifesaver" has been approved for implementation by HPD, and they have acquired a bloodhound for search and rescue operations.

AQUATICS: Complaints, investigations and solutions, modification plans, staff training

Submitted draft of aquatic **access survey** to DCAB, ADA coordinator, Corp Counsel, and research and development for comment. It's available to MCPD for review/comment by June 20, 2006, to be ready for public by July 1, 2006.

Developed modification plan for Special Olympics. Assessed needs, re-organized lanes, shared seizure management and aquatic safety issues with SO lifeguard, coach, KCAC staff, and parents.

Conducted 5 aquatic staff training sessions: Agenda= ADA title II basic concepts, caregiver locker room use, seizure recognition and first aid in the water, and our aquatic access chair lift process. Wrote instructions for access chair lift process.

Created solution/modification to DOH requirement for rinse showers based on several requests to waive showers...chair can't go into shower, transfers problems, caregivers in rest room, limited use of hands, wanted to take shower at home, distance to showers too far due to re-configuration of facility entry. We can't waive DOH standard, it's not our rule, but we can create modifications in order to comply. Dept of Justice technical assistance recommended the use of "Handi-wipes". I designed a roll through shower spray arch to attach to outdoor showers to eliminate transfers during shower process. Will get feedback on roll through shower arch at staff meeting.

RECREATION

Co-Created Final Draft of Strategic plan and lead staff training Jan, Feb, March.
Developed approval process for new initiatives and programs. Goal to improve

communication and access with computers at every recreation site. Goal to improve communication, accountability, and professionalism. Trend in dept is new staff, new ideas, shifts in staffing due to retirement wave.

Created final draft of new registration forms with Corp Counsel to include release of claims, media consent, removed modification request from medical info (per Transition plan), and included a way to register personal assistants.

Conducted staff training in April on caregiver rest room policy.

Merrie Monarch was captioned this year. Forwarded concerns about captioning ending before the final announcement of the winners late Saturday evening.

Anti-bullying Coalition...research and participation. Curriculum coordinates with DOE program. Summer Fun will continue with concepts from same program.

Prep curriculum and activities for Summer hires training in June.

Contacted parents with modification requests for Summer Fun.

Will attend Tool for Life on Oahu.

Respectfully submitted,

Alisa Mitchener
Recreation Specialist