

MINUTES
COMMITTEE ON THE STATUS OF WOMEN

Friday, January 21, 2005, 10:00 a.m.
Department of Liquor Control Conference Room, Suite 230
Hilo Lagoon Centre

PRESENT

Dawn Pung, Vice-Chair
JoAnne Balberde-Kamalii, Secretary
Ellen Takazawa, Treasurer
Janet Coburn
Charmaine Ka-ipo
Carol Kitaoka
Margaret Masunaga
Paradise Newland
Kathleen Peters

GUEST

Mapu Abraham, Mayor's Office

CALL TO ORDER

The meeting was called to order at 10:14 a.m. D. Pung welcomed the two new members to CSW.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

M. Masunaga moved to approve the agenda as submitted. P. Newland seconded the motion. The motion was passed

APPROVAL OF MINUTES

P. Newland made a correction to the minutes on page 6, G. Other: It should read P. Newland asked whether CSW will be sending a representative to the opening of the legislature in January 2005 because she would like to attend on CSW's behalf.

C. Ka-ipo moved to accept the December 17, 2004 minutes as corrected. C. Kitaoka seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

M. Masunaga moved to accept the treasurer's report. C. Kitaoka seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

None.

CORRESPONDENCE

- A. Letter from New West Broadcasting Corp. regarding an employment opening
- B. Letter from Mayor Harry Kim to Chairman Gary Safarik and Members of the County Council appointing Janet Coburn, Kathleen Peters, and reappointing Dawn Pung to CSW
- C. East Hawaii Cultural Center Newsletter showing pictures of two Women's Hall of Fame winners

REPORTS

A. Education

1. Urgent Services Directory

E. Takazawa suggested distributing the directories at the YWCA for families to pick up.

J. Viernes reported that she has approximately 12 packets left (250 in a packet). She has a distribution list of the different organizations/agencies that requested for the directories.

P. Newland suggested having the directory available on-line and ready for print as an option. J. Viernes said that the directory is listed under Office of the Mayor in the County of Hawaii's website.

C. Ka-ipo and E. Takazawa offered to co-chair the distribution of the directories.

2. First Female Booklet

A copy of the final draft of the First Female Booklet was circulated to CSW members for review.

P. Newland suggested having the booklet available on a web page and ready for print as an option. J. Viernes said that the booklet is on a PDF file and could be listed under Office of the Mayor in the County of Hawaii's website. The file may be e-mailed to the Data Systems Department for implementation.

P. Newland suggested putting pictures of the Women's Hall of Fame winners into the First Female Booklet. E. Takazawa offered to obtain the pictures from L. Guluzzy of the Women's Hall of Fame winners for inclusion into the booklet.

3. Essay contest

J. Balberde-Kamalii reported that approximately 76 entries were submitted and 57 met the criteria. There were five charter schools throughout the island from Waimea, Hilo, and Keaau that participated. There was also an entry from Kohala Intermediate School. On Monday, she should determine the first, second, and third place winners for each division from grades 5 through 12.

J. Viernes is working on the medals with Trophy Case.

The local style menu will include rice, macaroni salad, and Korean chicken. The lunch will cost approximately \$20 per head for 100 people, a \$250 facility deposit, and \$105 for the PA & microphone system. The total cost for the event will be \$2,355.00.

Donation letters will be going out asking for donations from T&T Electric, Inc., Big Island Candies, and Big Island Delights. Last year's photographer has agreed to take pictures for this year's event.

D. Pung questioned who is invited to the luncheon since CSW pays for all attendees. She suggested that CSW pay for two parents along with the winner and "Real Woman." The teachers have a separate invitation. However, in the past siblings were able to attend the luncheon. CSW decided not to invite Jeanne Ohta this year because she is only a part time temporary employee. M. Masunaga suggested inviting Faye Watanabe Kurren, who is the chair of the HSCSW instead.

J. Balberde-Kamalii said that CSW should consider limiting the invitations for next year because precedence has been set from last year and this issue was brought up at the last minute. In addition, the invitations have been printed indicating four lines of which to list the people attending.

J. Balberde-Kamalii provided a summary of the "Real Women" essay contest for new CSW members.

J. Balberde-Kamalii said that the Hapuna Beach Prince Hotel is offering a \$159 kamaaina room rate.

M. Masunaga moved to approve the essay contest budget of \$2,355.

P. Newland seconded the motion. The motion was passed. P. Newland amended the motion to raise the essay contest budget of \$3,000 since the savings bonds were not included in the previous request. M. Masunaga seconded the motion. The motion was passed.

4. Equal Pay Day

P. Newland reported that she is still in the planning stages for Equal Pay Day. She is open to suggestions.

M. Masunaga reported that the HSCSW will not be doing anything for Equal Pay Day due to lack of staff support.

5. Mentoring

M. Masunaga reported that the mentoring program financed by Washington Mutual will be held on February 28, 2005 at the Hilton Waikoloa Village. A public

relations firm has been working with the principal at Konawaena Middle School. The number of people participating has been reduced because the budget was reduced. M. Masunaga said they are waiting to find out how many students will be funded and if they are limiting the number of community volunteers that will be coming. In addition, K. Peters will be providing a talk on issues affecting middle school kids.

M. Masunaga stated that she spoke to C. Kitaoka about a small group mentoring program called Living Healthy for Young Girls.

6. Hawaii County Women's Hall of Fame

No report.

J. Viernes reported that CSW's expenses for the dinner was approximately \$1,200.

B. Health

1. Women's Health Month

M. Masunaga reported that she would like to do a follow up on the Women's Financial Seminar in Kona this year. She is encouraging Dale Suezaki's counterpart in Hilo to do a seminar. However, there are concerns about territorial limits so it may be difficult to start a program in Hilo. She will ask Kim Jackson or another estate planning attorney to see if they would like to present a workshop.

E. Takazawa mentioned that CSW could apply for the \$2,000 grant from the HSCSW for Women's Health Month if it's available this year.

M. Masunaga described the different events held islandwide for Women's Health Month.

C. Kitaoka mentioned that she would like to have a Teen Dating Violence speaker in September or October.

J. Balberde-Kamalii said that October is National Domestic Violence Awareness Month. She suggested obtaining resources from Child and Family Service and Turning Point for Families.

C. Ka-ipo stated that she would like to focus on young women and ice. She could work with C. Kitaoka in getting funds from Prosecuting Attorney, Jay Kimura and also work with M. Masunaga in trying to get funds from U.S. Attorney, Ed Kubo. C. Ka-ipo said she would like to invite Melveen Leed to provide entertainment for Women's Health Month.

C. Liaison

1. HSCSW

M. Masunaga reported that the HSCSW commissioners met with Governor L. Lingle on December 14, 2004. She felt the meeting was wonderful and the Governor listened to the issues. M. Masunaga told her all of CSW's projects and the events sponsored by the committee for Women's Health Month. She talked about the mentoring program that was done twice and continuing for the third year. The Governor loved the mentoring program and she definitely has an interest in this area. The Governor may release funding for the HSCSW, but she has not done it yet. At this time, there is no meeting scheduled for the HSCSW.

2. Legislative Update

M. Masunaga reported that the Hawaii Women's Coalition is actively working on the legislative process. CSW members will be receiving notice about their meetings or bills.

D. Marketing

1. Newsletter

D. Pung reported that she seen former chair M. Lake and she said that she turned in the newsletter to J. Viernes. However, J. Viernes claims that she never received it.

P. Newland suggested having CSW's newsletter available in the County newsletter.

M. Masunaga mentioned that she went on the City and County of Honolulu website and they have a link with the HSCSW. She felt that the County of Hawaii should have that link also.

The meeting was recessed at 11:19 a.m. The meeting was reconvened at 11:24 a.m.

J. Coburn volunteered to spearhead the newsletter, the First Female Booklet, and public relations for CSW. CSW members will e-mail their newsletter articles and bios to J. Coburn. J. Viernes will provide copies of past newsletters to J. Coburn as reference.

E. Community Reports

No report.

UNFINISHED BUSINESS

A. Resignations and appointments

J. Coburn and K. Peters have been sworn in as new members of CSW. D. Pung has been reappointed to serve on CSW.

NEW BUSINESS

A. New Committees

J. Coburn will be the new chair of marketing.

B. Sponsorships and Co-Sponsorships

None.

C. Guest Speakers

E. Takazawa reported that she will follow up with Nona Beamer as a potential guest speaker at the next CSW meeting in Hilo instead of Waimea since N. Beamer lives in Hilo.

D. Bylaws

D. Pung reported that she will prepare policy and procedures on omiyage.

E. Discussion of Election of Officers

D. Pung reported that election of officers need to be held for Chair and Vice-Chair. A nominating committee composed of three members shall nominate candidates and present a slate two weeks in advance of the meeting. Currently, J. Balberde-Kamalii and P. Newland are the members on the nominating committee. Another member needs to be elected from CSW to serve. E. Takazawa moved to elect M. Masunaga as a member of the nominating committee. C. Ka-ipo seconded the motion. The motion was passed.

F. Other

M. Masunaga read a draft letter for approval supporting nominee Elizabeth "Betsy" Strance as Third Circuit Court Judge. M. Masunaga moved to send the letter and that she will testify before the Senate Judiciary Committee on February 4, 2005 on behalf of CSW. P. Newland seconded the motion. The motion was passed.

M. Masunaga announced that there will be a Drug Court Graduation on February 1, 2005, at 9:30 a.m. to 12 p.m., in Judge Ibarra's courtroom in Kona.

P. Newland announced that there will be a meeting with state legislators on January 22, 2005, at various places on the island.

P. Newland reported that she would like CSW to support domestic harmony as a platform. P. Newland moved that CSW undertake domestic harmony awareness. J. Balberde-Kamalii seconded the motion. C. Ka-ipo said she agrees with P. Newland on domestic harmony, but she felt that CSW needs to make an impact. After some discussion, P. Newland amended her motion by supporting a February domestic harmony concert. J. Balberde-Kamalii seconded the motion. The motion was passed.

ANNOUNCEMENTS

A. Next meeting

The next meeting will be held on Thursday, February 17, 2005, at 10:00 a.m. in Waimea. Location to be announced.

ADJOURNMENT

The meeting was adjourned at 11:54 a.m.

RESPECTFULLY SUBMITTED,

JEAN VIERNES, STAFF SECRETARY