

MINUTES
COMMITTEE ON THE STATUS OF WOMEN

Friday, February 15, 2008, 10:00 a.m.
Kahilu Theatre in Waimea

PRESENT

Dawn Pung, Chair
Nancy Kelly, Treasurer
Janet Coburn
Charmaine Ka-ipo
Andrea Mejia
Katie Nova
Kathleen Peters
Elena Cabatu, HSCSW Commissioner
(ex-officio)
Julie Mecklenburg, Corporation Counsel
(ex-officio)

EXCUSED

Carol Kitaoka, Vice-Chair
Ellen Takazawa, Secretary

CALL TO ORDER

The meeting was called to order at 10:06 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

N. Kelly moved to approve the agenda as submitted. K. Nova seconded the motion. The motion was passed.

APPROVAL OF MINUTES

N. Kelly moved to approve the December 21, 2007 minutes. A. Mejia seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

C. Ka-ipo moved to accept the treasurer's report. K. Peters seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

None.

CORRESPONDENCE

A. Thank you letter from Council Member Emily Naeole and information regarding 2008 Non-Profit applications

C. Ka-ipo suggested that someone advise E. Naeole that CSW is not a non-profit agency and she volunteered to inform her of the committee's status.

B. Copy of Resolution No. 473-08 appropriating \$3,000 for the Teen Dating Violence Prevention Peer Education Conferences program from K. Angel Pilago

D. Pung will send K. Angel Pilago a thank you letter.

C. CHOICES+ Mentoring Program

REPORTS

A. Education

1. Urgent Services Directory

D. Pung reported that the directory is being circulated.

E. Cabatu said she would like to ask CSW permission to incorporate the directory in their patient's guide at Hilo Medical Center. CSW agreed.

2. First Female Booklet

A. Mejia reported that she made contact with Avis Yoshioka and she needs to provide the information to A. Yoshioka on what needs to be done, when it's needed, and where the Administration of Justice club members can do it. She understood that CSW needed assistance in putting the booklet together and nobody mentioned anything about binding the booklet.

N. Kelly asked if the county machine room could print and bind the booklet.

J. Viernes said the machine room could do it if the committee decides to have it done in-house versus done professionally by a print shop. In addition, the pictures may not reproduce well if photocopied.

N. Kelly suggested getting quotes from a print shop to determine a ballpark figure. D. Pung stated that CSW needs to discuss how many copies of the booklet to be printed and where to distribute. C. Ka-ipo said the booklet would make a nice presentation at the Women's Hall of Fame dinner.

C. Ka-ipo felt the booklet needs to be printed as well as being posted on the County of Hawaii website. The booklet can be used in the teen dating violence conference. Secondly, the booklet can be used to show our young women how they can achieve and the booklet will be a keepsake. K. Nova stated that people have put in a lot of work over the years and it would be a shame to not do anything. She suggested putting a little money into the booklet and see how CSW would use it and how the public responds to it. A. Mejia said that CSW could start with 500 copies and see how it goes from there.

C. Ka-ipo offered to assist A. Mejia in putting together a draft of the booklet and they will present a sample to the committee for review at the next meeting.

3. Essay Contest

D. Pung read a report from C. Kitaoka regarding the essay contest. Report attached. D. Pung offered to order and pick up the 16 orchid leis.

K. Peters raised an issue regarding the solicitation of donations because CSW was not allowed to solicit gifts for the Women's Hall of Fame. J. Mecklenburg said it's a gray area and she will do some research and forward her findings to J. Viernes and she will forward the information to CSW members.

E. Cabatu asked if CSW wanted the essay winners to read their essays on the radio or encourage the newspapers to print the winning essays. She will work on getting the essays published in our newspapers. She will contact C. Kitaoka and maybe issue a press release. K. Peters said maybe someone from the radio station would be willing to announce the winners.

4. Mentoring

C. Ka-ipo expressed interest in the CHOICES+ Mentoring Program because the target group is for young women between the ages of 14-18. She would be interested in being a mentor as a member of the committee. E. Cabatu also expressed interest.

D. Pung will contact Lorraine Godoy and inform her that CSW has a couple people who are interested in mentoring. Information about the mentoring program will be emailed to J. Coburn, A. Mejia, and E. Cabatu.

5. Hawaii County Women's Hall of Fame

N. Kelly reported that the Women's Hall of Fame has been scheduled for Saturday, September 6, 2008 at the Hilton Waikoloa Village, Water's Edge Ballroom. N. Kelly, K. Nova, and K. Peters will revise the selection criteria.

K. Peters stated that CSW needs to have pre-hype for the Women's Hall of Fame. Last year's winners need to be publicized and the hype will help the committee build attendance. E. Cabatu agreed to help with publicity.

A. Mejia asked if the Council Members would be able to assist financially with the Women's Hall of Fame. N. Kelly pointed out that any contingency funds received now will lapse. CSW can ask for the money, but the funds should be appropriated after July 1, 2008.

6. Equal Pay

Tabled.

B. Health

1. Women's Health Month

E. Cabatu reported that she is working with Claudia Wilcox-Boucher, Hilo Medical Center Foundation Executive Director on Women's Health Month. The foundation and Hilo Medical Center is wanting to sponsor a family wellness day

on Coconut Island in Hilo. They would like to invite all sorts of family services, human services, and incorporate K. Nova and K. Peters' depression screening. CSW will be a co-sponsor of the event. The Parks and Recreation Department has reserved the Coconut Island Pavilion for August 30, 2008, from 10:00 a.m. to 2:00 p.m., but she suggested pushing it back a week. CSW suggested September 13, 2008 instead and C. Ka-ipo made a phone call to the Department of Parks and Recreation which was confirmed. However, the security deposit is unknown at this time.

C. Ka-ipo and A. Mejia offered to do confidential consultations on breast cancer.

E. Cabatu suggested telling the participants to bring their own tent, lunch, and supplies. A map/directory will be provided for the participants. Funding will be needed to purchase a banner, the depression screening kit, and security deposit for the pavilion. D. Pung mentioned that CSW has received a \$2,000 grant from the Hawaii State Commission on the Status of Women (HSCSW) for Women's Health Month in the past and suggested that E. Cabatu check with the HSCSW.

C. Liaison

1. HSCSW
No report.

2. Legislative Update
No report.

D. Community Reports

No report.

UNFINISHED BUSINESS

A. Teen Dating Violence Prevention Peer Education Conference

N. Kelly read a report from C. Kitaoka. Report attached.

K. Nova said that other schools should be reached such as Kau, Kohala, and Honokaa because J. Murray's presentation should be islandwide. Perhaps Kathy Jo Kube, Health and PE Resource Teacher for DOE West Hawaii, could assist in coordinating with the schools. N. Kelly stated that Jay Kimura, Prosecutor's Office, would like to target the middle schools and C. Kitaoka would like to do follow up sessions at the schools J. Murray already went to. K. Nova and K. Peters will assist N. Kelly and C. Kitaoka with J. Murray's presentation in April 2008.

CSW members discussed J. Murray's presentation being video recorded and distributing DVDs to all the health classes in school. It was suggested finding a professional videographer. N. Kelly said she will confirm with J. Murray to see if she is okay about doing a video and E. Cabatu offered to make contact with a friend who does freelance for KGMB.

NEW BUSINESS

A. Conference Schedule

D. Pung reported that the August 2007 meeting was cancelled due to a hurricane and CSW was supposed to decide who was going to attend the Governor's Fourth Annual International Women's Leadership Conference held on September 25, 2007. If CSW had a procedure in place that indicate who should be attending the conference, then it would be automatic.

After some discussion, K. Peters moved to allow the CSW members who have not gone before to attend this year's conference. C. Ka-ipo seconded the motion. CSW members who will be attending this year are J. Coburn, A. Mejia, and K. Nova. Alternate members will be C. Ka-ipo, N. Kelly, C. Kitaoka, and E. Takazawa. The motion was passed.

ANNOUNCEMENTS

A. Next Meeting

The next meeting will be held on Thursday, March 20, 2008, at 10:00 a.m. in the Kona Mayor's Office conference room.

D. Pung reported that C. Kitaoka has a conflict with CSW's meeting date scheduled for the third Friday of every month. This issue will be discussed at the next meeting since it wasn't an agenda item.

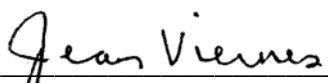
B. Schedules

None.

ADJOURNMENT

The meeting was adjourned at 11:50 a.m.

RESPECTFULLY SUBMITTED,



JEAN VIERNES, STAFF SECRETARY