

MINUTES  
COMMITTEE ON THE STATUS OF WOMEN

Thursday, March 20, 2008, 10:00 a.m.  
Kona Mayor's Office Conference Room

PRESENT

Dawn Pung, Chair  
Carol Kitaoka, Vice-Chair  
Ellen Takazawa, Secretary  
Nancy Kelly, Treasurer  
Andrea Mejia  
Katie Nova  
Kathleen Peters

EXCUSED

Charmaine Ka-ipo  
Elena Cabatu, HSCSW Commissioner  
(ex-officio)  
Julie Mecklenburg, Corporation Counsel  
(ex-officio)

ABSENT

Janet Coburn

CALL TO ORDER

The meeting was called to order at 10:15 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

K. Peters moved to approve the agenda as submitted. K. Nova seconded the motion. The motion was passed.

APPROVAL OF MINUTES

K. Peters moved to approve the February 15, 2008 minutes. A. Mejia seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated. N. Kelly reported that CSW spent \$7,220.46 since the last meeting (\$800 from Travel/Conferences, \$400 from Mileage & Auto Allowance, and the balance from Miscellaneous Contract Services).

K. Peters moved to accept the treasurer's report. C. Kitaoka seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

None.

CORRESPONDENCE

A. Thank you letter from Kimberly Higashi, Weddings & CS Manager of Mauna Kea Resort, for selecting their resort as the site for the "Real Women" Essay Contest Awards Lunch

- B. Copy of Resolution No. 535-08 appropriating \$3,000 for the Real Women Creative Writing Competition from K. Angel Pilago
- C. Copy of Resolution No. 525-08 appropriating \$3,000 for the Real Women Creative Writing Competition from B. Ford
- D. Two Michigan Women's Commission Newsletters

## REPORTS

### A. Education

#### 1. Urgent Services Directory

D. Pung reported that the directory is available on the County of Hawaii's website for printing.

E. Takazawa offered to distribute the directory to the hospitals and the University of Hawaii.

#### 2. First Female Booklet

After some discussion, it was suggested that A. Mejia get three quotes for 100, 300, and 500 copies from the print shop and quotes for different binding. She will provide a report at the next meeting.

#### 3. Essay Contest

C. Kitaoka reported that Borders gift cards were given to judges who didn't attend the awards luncheon. The cost for the event was approximately \$6,000. The lunch cost \$32, but CSW charged \$25 to participants.

C. Kitaoka said that CSW needs to get the schools from West Hawaii to participate. She tried taking the essay contest packet directly to the English teachers and it didn't help. Holualoa School is the only school from West Hawaii that participated. C. Kitaoka said that E. Cabatu mentioned to her that she had ways of getting it out there for next year. K. Peters stated that she could work on Kohala Elementary School and Kahakai Elementary School to participate.

E. Takazawa said that she will contact E. Cabatu to see if she needs assistance in getting the essay contest winners on the radio.

C. Kitaoka asked for any volunteers to coordinate the essay contest for next year. She dislikes doing the program, but she doesn't mind doing the rest of the contest. CSW suggested that she assign a member to emcee the program. K. Peters suggested hiring an emcee or maybe B. Ford or A. Pilago could emcee the program.

4. Mentoring

D. Pung reported that she did not make contact with Lorraine Godoy, but she will inform her that CSW has a couple people who are interested in mentoring.

C. Kitaoka reported that M. Masunaga would like to do a mentoring project this year, but she needs funding from CSW. C. Kitaoka suggested that M. Masunaga submit a proposal and a budget to the committee.

5. Hawaii County Women's Hall of Fame

N. Kelly reported that the Women's Hall of Fame has been confirmed for September 6, 2008 at the Hilton Waikoloa Village, Water's Edge Ballroom. N. Kelly, K. Nova, and K. Peters will meet after the meeting to review the selection criteria.

N. Kelly stated that a press release needs to be issued for the upcoming Women's Hall of Fame. The photo of last year's winners with Melveen Leed and Jade Moon need to be resubmitted to the newspaper since it was never published.

E. Takazawa suggested that CSW hire Danny Escalona to be the photographer for the Women's Hall of Fame.

K. Peters said she would start shopping for the vases. D. Pung offered to obtain the koa bases again.

6. Equal Pay

No report.

B. Health

1. Women's Health Month

K. Peters circulated information about the depression screening kit. The full kit cost \$195 which includes materials and screen 50 participants. The older adult kit cost \$95 which includes education and screening materials for 25 older adult participants.

D. Pung reported that E. Cabatu provided the following report: Women and Family Wellness Day, September 13 from 10-2, flyer attached. County Committee will get the pavilion. HMC will provide carts to help participating groups move their materials and tents. Permit cost \$200 has been waived. \$1,000 has been committed by the Commission on the Status of Women. Need to get confirmation from the Committee about contributing funding for the fair. Participants already confirmed: Ke Anuenue, HMC Foundation, HMC Departments, Napua Noe'au. Please help spread the call for participant's flyer far and wide. Working on others such as YMCA, YWCA, Turning Point, Bay Clinic, Planned Parenthood and others.

K. Peters moved that CSW order the kits through National Depression Screening Day and the amount to be determined. N. Kelly seconded the motion. It was decided that CSW purchase one full kit at \$195 and two older adult kits at \$95. The motion was passed.

C. Liaison

1. HSCSW

No report.

2. Legislative Update

The Hawaii Women's Coalition Package 2008 and Hawaii Women's Caucus 2008 was circulated to CSW members.

D. Community Reports

No report.

UNFINISHED BUSINESS

A. Teen Dating Violence Prevention Peer Education Conference

C. Kitaoka reported that she is stuck on the contacts with the Department of Education. The biggest problem now is that they are on spring break. She suggested bringing Dr. Jill Murray for three days to the Big Island in April. CSW suggested that presentations will be coordinated at Keaau High School, Kohala Elementary School, Honokaa High School, Parker School, HPA, and Hilo High School.

N. Kelly said that she found out that it's better to do one big session for one grade level or intermediate schools. K. Nova suggested doing a community presentation at night. CSW agreed it was well received in Hilo.

K. Peters felt it would be worth spending the money to get a nice videotape available to people. C. Kitaoka said she could request for a copy of the Kealakehe presentation by Dr. J. Murray. C. Kitaoka suggested that the committee purchase the books from Borders instead of ordering it from Dr. J. Murray. N. Kelly said that all the books were sold in Hilo.

NEW BUSINESS

A. CSW Meeting Date

C. Kitaoka reported that she has court every Friday which conflicts with CSW's meeting date. She felt that she should not attend the Hilo meetings at all and move the Waimea meetings to the third Thursday of each month. E. Takazawa moved to accept C. Kitaoka's proposal to move the Waimea meetings to the third Thursday of each month for the whole year. A. Mejia seconded the motion. The Waimea meetings for this year are: May 15, 2008, August 14, 2008, and November 20, 2008. The motion was passed.

ANNOUNCEMENTS

A. Next Meeting

The next meeting will be held on Friday, April 18, 2008, at 10:00 a.m. in the Department of Liquor Control conference room.

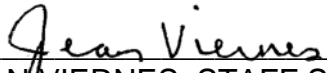
B. Schedules

None.

ADJOURNMENT

The meeting was adjourned at 11:27 a.m.

RESPECTFULLY SUBMITTED,

  
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JEAN VIERNES, STAFF SECRETARY