

MINUTES
COMMITTEE ON THE STATUS OF WOMEN

Friday, July 18, 2003, 10:00 a.m.
Multi Purpose Room at Aupuni Center

PRESENT

May Lake, Chair
Suellen Tanaka, Vice-Chair
Susan Shirachi, Secretary
Cindy Hara
Shawn Nakoa
Paradise Newland

EXCUSED

Beryl Iramina, Treasurer
Deborah Davis

GUEST

Wendell Hatada, Mayor's Office

CALL TO ORDER

The meeting was called to order at 10:10 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

S. Tanaka moved to approve the agenda as submitted. P. Newland seconded the motion. The motion was passed.

APPROVAL OF MINUTES

J. Viernes reported that M. Masunaga asked to make a correction to the June minutes that she was present. S. Nakoa moved to amend minutes to reflect M. Masunaga's presence. S. Tanaka seconded the motion. The motion was passed.

S. Tanaka moved to approve the June 13, 2003 minutes. P. Newland seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

J. Viernes reported that last fiscal year's treasurer's report will be submitted next month since she did not receive the bid cost for her computer and printer.

P. Newland moved to accept the treasurer's report. S. Shirachi seconded the motion. The motion was passed.

M. Lake asked the status of the First Female Booklet and how it will affect this fiscal year's budget. CSW understood that the booklet was ready to go out to bid. S. Nakoa suggested a status report from D. Davis about the booklet.

M. Lake raised an issue on how much money CSW would like to spend on leis and "omiyage" (gift). P. Newland suggested having a range of \$15 to \$30 depending on the circumstances. S. Nakoa suggested coming up with a maximum figure for the year depending upon the event. S. Tanaka agreed and suggested that CSW monitor the miscellaneous charges account as each event occurs. S. Shirachi said there has been past history where there has not been good discretionary judgement. She stated that the spending guidelines should be similar to the concept that P. Newland suggested, but also further defined.

P. Newland moved to establish an upper limit of \$30 with purchasing discretion for leis and "omiyage." S. Tanaka seconded the motion. S. Nakoa felt it was unnecessary to micro manage because CSW has a line item account. Secondly, she does not know of any history of abuse with regards to gifts. S. Shirachi disagreed and suggested a per gift category instead.

P. Newland amended her motion to establish a \$30 limit per item of "omiyage" and/or leis. S. Shirachi seconded the motion. The motion was passed with S. Nakoa opposing.

STATEMENTS FROM THE PUBLIC

None.

CORRESPONDENCE

A. Fax Transmission Memorandum from A. Hikida Tasaka, Executive Director of the Hawaii State Commission on the Status of Women (HSCSW), to CSW regarding the Women's Health Month 2003 Registration Form

B. Women's Health Month Ad Information

C. Memorandum from the Office of the Corporation Counsel to CSW regarding Legal Services of the Corporation Counsel and Inter-Departmental Work Request Form
P. O'Toole's cellular number is 936-3612.

D. Letter from A. Hikida Tasaka, Executive Director of the HSCSW, to CSW regarding available grants of up to \$2,000 for Women's Health Month

E. Thank you letter from Governor Linda Lingle to P. Newland regarding the book Dressed to Kill

C. Hara reported that CSW understood that the book was personally donated to the Governor by P. Newland, and not given on behalf of the committee. She suggested that P. Newland clarify this issue with the Governor. P. Newland offered to send a letter to the Governor making it clear that the book was a personal gift.

C. Hara reminded CSW members to be careful when distributing materials using the committee's business cards.

M. Lake said that this committee should approve anything given away by CSW.

F. Women New Jersey Newsletter

G. Thank you card from S. Shirachi to C. Hara and CSW members regarding her tenure as past chair

REPORTS

A. Education

1. Urgent Services Directory

J. Viernes presented a revised directory submitted by former CSW member, M. Andrews. CSW needs to decide on color and quantity of the new issue. After some discussion, S. Tanaka made a motion to print 15,000 copies on sky blue paper. P. Newland seconded the motion. The motion was passed.

S. Tanaka asked who would be spearheading the directory since M. Andrews is no longer on the committee. M. Lake requested for volunteers from the committee.

S. Shirachi made a motion to bring it up as discussion without voting at the planning retreat to brainstorm about options and reporting back to the committee for further deliberation and voting at the next meeting. S. Tanaka seconded the motion. The motion was passed.

2. First Female Booklet

S. Nakoa recommended that M. Lake contact D. Davis between now and the next meeting and strongly suggest D. Davis' attendance at the next meeting or to submit a written report in order for CSW to proceed with this project.

3. Essay Contest

S. Tanaka reported that she would work with J. Viernes on sending the letter to the Department of Education for approval. The letter will be mailed out in mid August.

C. Hara suggested that the informational packet be mailed out the beginning of the school year because the English department needs to decide which contest to participate in since they meet only twice a month.

4. Equal Pay Day

S. Shirachi reported that she has secured assistance of a UHH Women's Center student worker who is committed to working with her on this project. They will be meeting shortly to discuss details.

5. Mentoring

No report.

6. Dress for Success/Fashion Furlough

M. Lake read a report from B. Iramina about the Fashion Furlough program. Copy of the report is attached.

B. HEALTH

1. Women's Health Month

P. Newland reported that she is working on putting together an event for girls at Pahoa High School. The event will encompass the process of maturity such as successful image building and developing natural self-esteem. Someone from the Pahoa community suggested two events for that area. One event would be held at Pahoa High School and the other at the Pahoa Community Center. She will present the committee with a proposed budget once her program is finalized.

C. Hara suggested that P. Newland contact the Department of Education for approval before pursuing the project in the school.

S. Nakoa offered to coordinate an event for Kona.

M. Lake reported that the Calendar of Events Registration Form is due by August 11. C. Hara suggested that the committee send out copies of the registration form to Bay Clinic, YMCA, YWCA, and Tutu's House asking them to submit all their events. CSW is not responsible for gathering all the forms and submitting them to the HSCSW.

M. Lake stated that CSW would be submitting a request for proposal to the HSCSW for the \$2,000 grant. The proposal will be discussed at the planning retreat.

C. LIAISON

1. HSCSW

M. Lake reported that she attended last month's HSCSW meeting on Oahu. There is a new self-sufficiency report that many agencies appear to be using, may determine many of their public policy decisions based on this report. Teresa Bill will be providing a summary of the self-sufficiency report and Bridge to Hope Program on July 29, 11 a.m. to 1 p.m. at the Women's Center. The event will be open to all UHH/HawCC students, staff, faculty, and community members.

The new chair of the HSCSW is Faye Watanabe Kurren.

S. Shirachi asked if any discussion was brought up on the legislative agenda for the upcoming legislative session. M. Lake said she had an emergency and had to be called out of the HSCSW meeting so she might have missed the legislative update, but will follow up with A. Hikida Tasaka.

2. Legislative Update

None.

D. MARKETING

1. Newsletter

S. Shirachi reported that she has received many positive comments about the newsletter. She acknowledged graphic artist N. Los Banos who helped her create the newsletter. The next publication is the winter edition. The deadline to submit articles is October 31.

UNFINISHED BUSINESS

A. Resignations and appointments

M. Lake announced two interested applicants in serving on CSW. She reviewed two applications from JoAnne Balberde-Kamalii and Elizabeth Boychuk.

C. Hara reported that Laura Guluzzy from Kona was interested in serving on CSW at the time when the application for M. Lake was being mailed in to the committee.

W. Hatada stated that the County Administration wants to have balance of representation from the entire island, including West Hawaii representation.

S. Shirachi made a motion that CSW recommend L. Guluzzy to replace M. Andrews. C. Hara seconded the motion. The motion was passed.

B. Nominating Committee

No report.

NEW BUSINESS

A. New Committees

S. Nakoa expressed her concerns that there needs to be someone to coordinate all the events for Women's Health Month.

B. Sponsorships and Co-Sponsorships

None.

C. Guest Speakers

M. Lake will be inviting Senator Lorraine Inouye to the next meeting to do a follow up on long-term care insurance.

S. Nakoa reported that she would like to invite Andy Winer, a lawyer, as a guest speaker. He recently got involved with a national organization called Emily's List. The organization is like a boot camp for young women political candidates who are pro choice. Emily's List targeted Hawaii where abortion issue could become a real issue in the future. Trainings are held for women who are thinking about running for office and providing them guidance, support, and how to fundraise. S. Nakoa offered to follow up with A. Winer since CSW was interested in inviting him as a guest speaker in the future.

S. Shirachi suggested inviting a national guest speaker who can talk about empowerment issues for women or someone who is an icon within the woman's movement. C. Hara suggested asking former HSCSW commissioner Leslie Wilkins as a guest speaker for Women's History Month since she is a wealth of knowledge.

ANNOUNCEMENTS

A. Next meeting

The next meeting will be held on Friday, August 22, 2003, at 10 a.m. in Waimea. Location to be announced.

B. Schedules

P. Newland will be unable to attend the August meeting.

C. Other

P. Newland reported that she attended the public awareness committee for DVIAT. Some of their upcoming events are the Family Peace Walk and Vigil to be held on October 17, rummage sale fundraiser on August 9, Make a Difference Day on October 25 in Kona and October 26 in Keaau. A public safety pamphlet about domestic violence is being distributed at various doctor's offices.

P. Newland asked CSW whether the committee would have any interest in some kind of statement or policy in support of more education and information towards domestic harmony awareness. C. Hara suggested that P. Newland complete a co-sponsorship form.

ADJOURNMENT

The meeting was adjourned at 11:28 a.m.

RESPECTFULLY SUBMITTED,

JEAN VIERNES, STAFF SECRETARY