

MINUTES
COMMITTEE ON THE STATUS OF WOMEN

Monday, October 17, 2005, 10:00 a.m.
Aupuni Conference Room

PRESENT

Dawn Pung, Chair
JoAnne Balberde-Kamalii, Secretary
Ellen Takazawa, Treasurer
Charmaine Ka-ipo
Paradise Newland
Kathleen Peters

EXCUSED

Carol Kitaoka, Vice-Chair
Janet Coburn
Margaret Masunaga

GUESTS

Diane Noda, Corporation Counsel
Amaury Saint-Gilles

CALL TO ORDER

The meeting was called to order at 10:10 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

J. Balberde-Kamalii moved to approve the agenda as submitted. P. Newland seconded the motion. The motion was passed.

APPROVAL OF MINUTES

C. Ka-ipo moved to approve the August 26, 2005 minutes. E. Takazawa seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

E. Takazawa requested a budget for the GEMS Program and the Teen Dating Violence Prevention Initiative Training Program to make sure adequate funding is available.

E. Takazawa moved that a budget be prepared for the GEMS Program and the Teen Dating Violence Prevention Initiative Training Program to facilitate payment for reimbursements. P. Newland seconded the motion. The motion was passed.

D. Noda reported that she reviewed some old minutes and noticed occasionally there have been times when there is a request for reimbursement after the fact. Normally, it would be in the budget, pre-approved, and paid for when the receipt comes in. This issue has come up before with leis, incidentals, airfare, and if some of the funding comes from the Hawaii State Commission on the Status of Women (HSCSW).

E. Takazawa explained that the only funding CSW received from the HSCSW is for Women's Health Month and a budget was prepared according to the budget.

D. Noda mentioned the state statute requires that there be two non-voting members on this committee. One is the county attorney or corporation counsel and the other, a county representative of the commission. At this point, CSW does not have that person. M. Masunaga cannot wear a board and committee member's hat, be a non-voting representative, and a state commissioner. CSW needs to look at filling the non-voting ex-officio spot. D. Noda wondered how the airfare is covered for the person to attend the commission meeting. According to the statute, "The membership of each county committee shall include, ex officio, the county attorney or corporation counsel; and the county representative of the commission on the status of women. The other members shall be selected on the basis of their interest and knowledge in, and their ability to make contributions to, the solution of problems relating to the status of women within the county and their knowledge of local conditions. The chairman shall be elected annually from the nongovernmental members of the committee." Since M. Masunaga serves on the HSCSW, CSW needs someone here representing the Big Island and their interests and reporting on our projects at the HSCSW. This person does not get to vote on any matters that this committee votes on. The problem is that M. Masunaga is now a voting member. She can choose to stay on as a voting member, but she would not be the county representative to the HSCSW.

After some discussion, D. Noda felt that it would be M. Masunaga's choice to make a decision. CSW felt that M. Masunaga was a link from the commission to the committee. She reported what was happening on Oahu to CSW. She has been participating in the job search for the Executive Director.

C. Ka-ipo moved to accept the treasurer's report. K. Peters seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

A. Saint-Gilles reported that the upcoming Women's Hall of Fame dinner is inappropriate and inconsiderate to a certain group of people. One of the honorees will be off island and two of the honorees are in poor health. He felt the travel to the other side of the island is an imposition and hardship to the honorees and their families. Even though plans were made, he requested discussion about changing the date and location of the event. He suggested scheduling the event in Hilo at Restaurant Kaikodo since it will be a hardship for some of the honorees to attend in Waikoloa. There are five honorees from Hilo and one honoree from Kona. He contacted J. Moon because she is a personal friend to see whether or not she was available on other dates and she was available on November 12 or November 19. He also contacted the Hilton Waikoloa Village to see whether the event could be rescheduled and the hotel said that they would need to be informed today of any changes.

D. Noda suggested utilizing the Hele-On Bus to transport the honorees and their families to resolve transportation problems.

CSW decided to discuss this issue later on the agenda and D. Pung will contact A. Saint-Gilles of the committee's decision.

CORRESPONDENCE

A. National Association of Commissions for Women (NACW) Update

B. Hawaii State Commission on the Status of Women (HSCSW) Agenda for October 19, 2005

C. Thank you letter from Governor Linda Lingle to C. Kitaoka, K. Peters, and D. Pung for attending the second annual International Women's Leadership Conference

REPORTS

A. Education

1. Urgent Services Directory

E. Takazawa reported that approximately 9,616 directories were distributed.

2. First Female Booklet

Tabled.

3. Essay Contest

J. Balberde-Kamalii reported that the essay contest luncheon awards ceremony will be held on Sunday, March 5, 2006 at the Hapuna Beach Prince Hotel. She will start soliciting for donations in January.

4. Mentoring

No report.

5. Hawaii County Women's Hall of Fame

CSW discussed whether to change the date of the event. K. Peters reported that her concern is starting a precedent. There is so much preplanning involved with the menu, selection process, etc. CSW needs to decide if the event will be held in Waikoloa and offer transportation to the honorees.

C. Ka-ipo suggested having the event in Waikoloa, but moving the time to lunch instead of dinner. However, CSW needs to check if the Hele-On bus will be available.

D. Pung asked CSW to decide whether to change the date, time, and provide transportation. K. Peters moved to keep the date the same based on logistics of the event being one week before. J. Balberde-Kamalii seconded the motion. D. Noda offered to check on the availability of the Hele-On bus which will determine the time of the event. J. Balberde-Kamalii felt that it's a logistical issue and suggested moving the event to Hilo or having a representative of the honoree attend the event in Waikoloa on their behalf. C. Ka-ipo suggested that CSW provide a memento to the honorees. E. Takazawa prefers the idea of a glass vase with a koa base and commemoration of the honoree. D. Noda said that she was unable to provide an answer about the Hele-On bus because the

administrator of the Mass Transit Agency was not in. CSW decided to keep the event as planned. The motion was passed.

E. Takazawa noted that she would like CSW to schedule a planning meeting after one of CSW's meeting next year if the committee wishes to continue the Women's Hall of Fame.

B. Health

1. Women's Health Month

E. Takazawa reported that the Hilo events expended \$223.86 for leis and refreshments. Approximately 33 women attended these events. CSW needs a vehicle to get more information disseminated since the events lacked publicity. Perhaps CSW could provide an insert in the newspaper listing all the events islandwide next year. She would like J. Coburn to assist with the insert because of her expertise.

C. Liaison

1. HSCSW

No report.

2. Legislative Update

P. Newland reported that Representative C. Evans will work with her on the Gentle Birth Resolution.

D. Marketing

1. Newsletter

Tabled.

E. Community Reports

None.

UNFINISHED BUSINESS

A. Resignations and appointments

Pending resignation based on M. Masunaga's decision.

B. Teen Dating Violence Prevention Initiative Training Program

No report.

C. GEMS Program

No report.

D. International Women's Conference – September 15-16, 2005

K. Peters reported that the conference was interesting and there were some dynamic speakers. There were some foreign people together and an interpreter, but it wasn't in Real Time Captioning.

E. Bullying – The Next Step

C. Ka-ipo and E. Takazawa volunteered to work on this issue. C. Ka-ipo moved to form an adhoc committee. E. Takazawa seconded the motion. The motion was passed.

E. Takazawa reported that Noelle Rodriguez from UH Hilo has invited J. Roberson to speak at the University on Workplace Harassment.

NEW BUSINESS

A. New Committees

Bullying Committee established.

B. Sponsorships and Co-Sponsorships

None.

C. Guest Speakers

P. Newland suggested inviting Nathalie Jensen, photographer of contemporary Hawaiian women, and her mother as potential guest speakers in the future.

D. Sunshine Law – Overview – D. Noda

Tabled.

E. Guest Speakers – Guidelines – D. Noda

D. Noda reported that there often seems to be guest speakers at lunch that are unbeknownst to the committee and not voted on or agreed upon by consensus. There are also no procedures and guidelines. She recommended that every time a speaker is proposed, that it be stated why and how they are relevant to CSW. Also, she notice that it has been a tradition that the speaker be a lunch time speaker in order to pay for their lunch. Often, boards and commissions/committees adjourn and then they can go to lunch. You don't need to have a lunch time speaker. Her problem with having a lunch time speaker is that if it's information for the committee and may be used for discussion or affect CSW's voting down the road, then it should actually be part of the meeting. Lunch could be part of the meeting and you don't need to adjourn until after lunch. However, it would obligate a majority of the committee to stay during lunch. Therefore, the alternate would be is to have the speaker come to the meeting. If it's a lunch time speaker, the speaker's name, general topic for how it relates to the committee, name of the restaurant, time, and place needs to be on the agenda. This would allow a member of the public to hear the speaker during lunch, but they would pay for their own lunch. The public should inform J. Viernes of their attendance ahead of time as a courtesy.

D. Noda noted that it's okay and appropriate for a speaker to catch a ride with a committee member or in the county car. The committee would also pay for the speaker's lunch and J. Viernes would process the payment through the Department of Finance. If any questions arose regarding the lunch, J. Viernes would defer the question to the chair.

F. Program Budget for FY 2006-07

D. Pung will work on the program budget for FY 2006-07.

ANNOUNCEMENTS

A. Next meeting

The next meeting will be held on Friday, November 18, 2005, at 10 a.m. in Waimea.
Location to be announced.

B. Schedules

C. Ka-ipo will be unable to attend the November meeting.

C. Other

P. Newland reported that she requested a proclamation from the Governor declaring November Domestic Harmony Awareness Month and Domestic Harmony Awareness Day on November 11.

ADJOURNMENT

The meeting was adjourned at 11:55 a.m.

RESPECTFULLY SUBMITTED,

JEAN VIERNES, STAFF SECRETARY