

MINUTES
COMMITTEE ON THE STATUS OF WOMEN

Friday, October 22, 2004, 10:00 a.m.
North Hawaii Community Hospital, Lucy's Conference Room

PRESENT

Laura Guluzzy, Chair
Dawn Pung, Vice-Chair
JoAnne Balberde-Kamalii, Secretary
Ellen Takazawa, Treasurer
Carol Kitaoka
Margaret Masunaga

EXCUSED

Paradise Newland

CALL TO ORDER

The meeting was called to order at 10:16 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

D. Pung moved to approve the agenda as submitted. J. Balberde-Kamalii seconded the motion. The motion was passed.

L. Guluzzy said that she will be tabling some items from the agenda since CSW has a luncheon guest speaker. Those items will be discussed at the next meeting when CSW has more time.

APPROVAL OF MINUTES

J. Balberde-Kamalii moved to approve the September 17, 2004 minutes. D. Pung seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

D. Pung moved to accept the treasurer's report. E. Takazawa seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

None.

CORRESPONDENCE

A. Letter from Mayor Harry Kim accepting Debbie Davis' resignation

B. Letter from Mayor Harry Kim accepting May Lake's resignation

C. Letter from Alberta Lindsay, AAUW to CSW requesting a speaker at their joint membership meeting in Waimea on January 22

M. Masunaga agreed to be the guest speaker on behalf of CSW.

D. Letter from Mayor Harry Kim to Chairman James Arakaki and Members of the County Council appointing Margaret Masunaga to CSW replacing Cindy Hara

E. Training Notice from the Office of the Corporation Counsel regarding the State Sunshine Law to be held on December 1, 2004 at the Aupuni Center Conference Room

REPORTS

A. Education

1. Urgent Services Directory

L. Guluzzy reported that the revised directory will be distributed throughout the community. The directory is dropped off at health clinics, doctor's offices, Curves for Women, senior citizens organizations, and other locations where families are involved that would need the directory for the County.

2. First Female Booklet

Tabled.

3. Essay Contest

J. Balberde-Kamalii reported that the Hapuna Beach Prince Hotel is the only resort that has responded to her proposal to host the essay contest luncheon on Sunday, March 6, 2005, from 10:30 a.m. to 2 p.m. She will work on changing the menu to have it more young people friendly. A follow up e-mail will be done to all the public schools reminding them to turn in the contact person postcard. In the meantime, she will work on soliciting donations for the goody bags and seeking judges. The cost of the facility will be \$250.

4. Equal Pay Day

Tabled.

5. Mentoring

Tabled.

6. Hawaii County Women's Hall of Fame – Dinner

L. Guluzzy reported that CSW members compiled a list of questions concerning the Women's Hall of Fame at the last meeting. She pointed out that most of the discussion took place during the planning session and it was not recorded. She will go down the list of questions and address them accordingly.

L. Guluzzy said that the \$48 dinner cost was a negotiated price down from what it could have been. She reviewed a tentative menu for dinner. There will be a no-host bar.

There were two dates that the hotel suggested. It was December 2004 and June 2005. The hotel preferred the two weeks before December because that is their slow time. Therefore, the hotel chose December 11, 2004 as the event date. Another possible date that CSW discussed was before the election.

The time line is 75 percent completed. Advertising was done in West Hawaii Today and put together by Rick Asbach, Publisher. An advertisement was also printed in the Hawaii Tribune Herald, the Hawaii Rotarian Newsletter for the Kona Rotary Club, Business Bits for the Kona Kohala Chamber of Commerce, and the North Hawaii News. A press release will be issued reminding everyone that reservations need to be called in to J. Viernes for the dinner. J. Viernes will be compiling a list of names and keeping track of payment of those attending.

Aloha Insurance has reserved a table of ten. The owner of Aloha Insurance and his partner would like to pay for all of the women in his company to attend.

The judges are Tracey Fosso, Advertising Director of West Hawaii Today; Elizabeth Strance, partner with the law firm of Strance and Nakoia; and Leanne Pletcher, marketing and public relations for the Hilton Waikoloa Village.

L. Guluzzy reviewed the judge's criteria and scoring sheet.

Safeway will be giving a gift card to each honoree. James Wing, a famous photography artist in West Hawaii, will be giving an 11X14 frame piece to each honoree. Alert Alarm Hawaii has suggested a free night stay for each honoree at the Hilton Waikoloa Village or to fund a table for some people that cannot necessarily afford it. Mayor H. Kim's office and Governor L. Lingle have agreed to prepare a proclamation for each honoree. The Governor's Liaison Officer for West Hawaii, Sharon Ackles, has offered to represent the Governor if she is unable to attend. Jade Moon, news anchor of KGMB9, has accepted to be the emcee.

L. Guluzzy reviewed the proposed budget for the Women's Hall of Fame. Leis and pins are included in the budget. The budget was revised to \$1,800 instead of \$1,732. C. Kitaoka expressed concerns whether CSW will have enough funds to cover expenses for the upcoming 2004 International Women's Leadership Conference and the opening of the legislature. J. Viernes felt that CSW will have enough funds to cover the upcoming events and the committee will have a better estimate of the budget after the essay contest in March.

The meeting was recessed at 10:40 a.m. for the swearing-in of M. Masunaga. The meeting was reconvened at 10:42 a.m.

L. Guluzzy mentioned that P. Newland has agreed to do some research on founding friends of CSW fundraising arm.

D. Pung moved to accept the budget of \$1,800 for the Women's Hall of Fame. J. Balberde-Kamalii seconded the motion. The motion was passed.

L. Guluzzy said that CSW received 24 nominations and the deadline was October 15, 2004. But, P. Newland and two other people asked if they could submit their nominees late. Therefore, L. Guluzzy agreed to extend the deadline to October 29.

L. Guluzzy said her next step is to white out all the names of the nominees, make copies, and hand out the nominees and judge's criteria and scoring sheet to the judges. Once the winners are determined, a press release will be issued announcing the winners.

The hotel has offered a \$169 kamaaina rate for CSW members and the public who would like to spend the night. Reservations should be made as soon as possible to avoid any rate changes.

L. Guluzzy reviewed the tentative program. In addition, J. Moon will also bring a camera person to cover some publicity about the event. West Hawaii Today may also bring someone from the newspaper.

B. Health

1. Women's Health Month

L. Guluzzy thanked CSW members for assisting with Women's Health Month.

E. Takazawa reported that there are leftover funds from the Women's Health Month grant to promote the Urgent Services Directory for Families. She would like CSW members to provide the name of the organization and how many people were reached. Refreshments can be provided at these sessions.

C. Liaison

1. HSCSW

Tabled.

2. Legislative Update

D. Pung circulated a draft letter for review to be sent to the legislators in support of the HSCSW. J. Balberde-Kamalii suggested using this idea and turning it into a community meeting with the AAUW, AARP, etc. After some discussion, D. Pung moved to send the letter to all Big Island legislators and women's legislators before M. Masunaga's meeting with the Governor on December 14. J. Balberde-Kamalii seconded the motion. M. Masunaga recommended that J. Viernes check with Jeanne Ohta at the HSCSW on who the letter should be sent to. The motion was passed.

D. Marketing

1. Newsletter

Tabled.

E. Community Reports

Tabled.

UNFINISHED BUSINESS

A. Resignations and appointments

M. Masunaga has been sworn in as a new member of CSW.

NEW BUSINESS

A. New Committees

Tabled.

B. Sponsorships and Co-Sponsorships

C. Kitaoka reported that she and M. Masunaga are working on the Teen Dating Violence Prevention Initiative and she would like CSW to co-sponsor this event. M. Masunaga said that nationwide statistics for girls indicate that one in five teenage girls has been either sexually assaulted or physically assaulted by their boyfriends. J. Balberde-Kamalii pointed out that Hawaii is higher because for the last ten years Hawaii has been above the national average for domestic violence.

M. Masunaga moved that CSW will co-sponsor the Teen Dating Violence Prevention Initiative and support it for Hawaii County. J. Balberde-Kamalii seconded the motion. The motion was passed.

L. Guluzzy mentioned that a budget needs to be submitted to CSW for approval and it should be provided at least one month in advance.

C. Guest Speakers

CSW's guest speaker during lunch will be Dana Moody from Tutu's House.

D. Bylaws

Tabled.

E. 2004 International Women's Leadership Conference

J. Balberde-Kamalii, L. Guluzzy, D. Pung, and E. Takazawa will be attending the conference on November 18-19, 2004 on Oahu. After some discussion, D. Pung moved that CSW send four people to the 2004 International Women's Leadership Conference and will include airfare, registration, two rooms, and taxi. J. Balberde-Kamalii seconded the motion. J. Viernes to check on hotel accommodations at the Doubletree Alana Hotel or the Hilton Hawaiian Village. The motion was passed.

F. Program Budget

L. Guluzzy expressed how difficult it was to complete the budget because of the time frame and the lack of instructions/guidelines. Therefore, she would like to recommend for future chairs that an instruction sheet be included from J. Viernes that explains the schedule, time line, and explanation of each budget document.

L. Guluzzy asked CSW members to review the program budget for fiscal year 2005-06 and the final status report on program objectives for fiscal year 2003-04. After some suggested revisions by M. Masunaga, D. Pung moved to accept the program budget for fiscal year 2005-06 and the final status report on program objectives for fiscal year 2003-04. J. Balberde-Kamalii seconded the motion. The motion was passed.

G. Other

L. Guluzzy reminded everyone that October is Breast Cancer Awareness Month. J. Balberde-Kamalii added that October is also Domestic Violence Awareness Month.

ANNOUNCEMENTS

A. Next meeting

The next meeting will be held on Friday, December 17, 2004, at 10 a.m. in Kona. Location to be announced. Christmas lunch to follow and CSW members to bring a grab bag gift of \$10.

L. Guluzzy said she will invite the Governor's Liaison Officer for West Hawaii, S. Ackles, as a guest speaker for lunch.

ADJOURNMENT

The meeting was adjourned at 11:45 a.m.

RESPECTFULLY SUBMITTED,

JEAN VIERNES, STAFF SECRETARY