

MINUTES
COMMITTEE ON THE STATUS OF WOMEN

Friday, December 19, 2003, 10:00 a.m.
Law Office of Strance and Nakoa Conference Room

PRESENT

May Lake, Chair
JoAnne Balberde-Kamalii
Laura Guluzzy
Cindy Hara
Shawn Nakoa
Paradise Newland

EXCUSED

Deborah Davis

GUESTS

Sonia Edmunds, AAUW
Alice Lacock, AAUW

CALL TO ORDER

The meeting was called to order at 10:30 a.m.

ROLL CALL

A quorum was present.

APPROVAL OF AGENDA

L. Guluzzy moved to approve the agenda as submitted. S. Nakoa seconded the motion. The motion was passed.

APPROVAL OF MINUTES

C. Hara moved to approve the August 22, 2003 minutes. L. Guluzzy seconded the motion. The motion was passed.

TREASURER'S REPORT

The treasurer's report was circulated.

C. Hara asked the status of the First Female Booklet. CSW understood that the booklet was ready to go out to bid. M. Lake offered to follow up with D. Davis.

C. Hara moved to accept the treasurer's report. P. Newland seconded the motion. M. Lake raised a concern on how many meetings CSW will reimburse P. Newland for mileage to attend the DVIAT meeting. The DVIAT meeting is held once a month with additional planning meetings.

C. Hara said her understanding was that CSW agreed to send P. Newland as a representative once a month to the DVIAT meeting just to see what they are doing. However, if P. Newland volunteers to do something more without the committee's approval, then she is doing it on her own. To provide CSW with a report versus to serve on one of their committees is different.

P. Newland explained that it was important to participate in whatever fashion. She agreed to attend one meeting on behalf of CSW and one meeting on her own every month.

C. Hara asked if P. Newland is bringing CSW's agenda to part of the DVIAT's planning process. If P. Newland is attending the planning meetings and committing CSW to be a part of a "something," then the committee needs to know as to what extent P. Newland is committing them to. C. Hara said she hasn't heard any of that or seen any written report on what DVIAT is doing. What is CSW's involvement in the DVIAT programs? There have been no monthly reports submitted from P. Newland to CSW or M. Lake.

P. Newland responded that she never thought about doing a report. She offered to write a report and submit it properly to CSW.

M. Lake clarified that if CSW send a representative to a meeting, then a written report will be submitted from the representative to the committee. Secondly, the committee will decide whether or not the issue brought back will be supported by CSW.

C. Hara suggested that M. Lake establish guidelines. There may be a situation where meetings are being held inconsistently and the committee may not be able to approve anything because there is not a quorum for CSW to conduct business.

S. Nakoia made a motion that CSW continue to authorize P. Newland to attend the DVIAT meeting once a month. CSW can revisit the issue after reviewing P. Newland's report to see whether more meetings will be authorized. C. Hara seconded the motion. J. Balberde-Kamalii stated that she was one of the founding representatives of DVIAT. One of their original mission statements was that they get community involvement. However, they had the hardest time getting committee members to serve on the public relations committee because of commitment. She suggested that CSW look at having a representative on at least one of these committees because the committee is the one who does the work in the community. Perhaps the minutes of the DVIAT meeting should be submitted with P. Newland's report so CSW can review their activities and make a decision on what the committee would like to participate in. The motion was passed.

C. Hara moved to accept the treasurer's report. P. Newland seconded the motion. The motion was passed.

STATEMENTS FROM THE PUBLIC

S. Edmunds invited CSW to an AAUW Convention on April 23-25, 2004. More details to follow.

CORRESPONDENCE

A. Memorandum from Mayor Harry Kim regarding Confidential Communications

- B. Thank you letter from Susan Shirachi regarding the Moms' TLC Workshop
- C. Invitation from the Maternal and Child Health Branch of the Department of Health to Cindy Hara to attend a follow up community meeting regarding violence against women program assessment and planning
- D. Letter from Mayor Harry Kim to Mary Andrews accepting her resignation
- E. Letter from Michael Ben, Director of Personnel, regarding interview for a new personnel program specialist position
- F. Resignation letter from Susan Shirachi
- G. Letter from Mayor Harry Kim to Susan Shirachi accepting her resignation
- H. Memorandum from Wendell Hatada, Executive Assistant, regarding Boards and Commissions Vacancies
- I. Resignation letter from Suellen Tanaka
- J. Letter from Mayor Harry Kim to Suellen Tanaka accepting her resignation
- K. Resignation letter from Beryl Iramina
- L. Letter from New West Broadcasting Corp. regarding an employment opening for the position of sales account executive in their Kona sales office
- M. Letter from Mayor Harry Kim to Beryl Iramina accepting her resignation
- N. Letter from Mayor Harry Kim to Chairman James Arakaki and Members of the County Council appointing JoAnne Balberde-Kamalii to CSW replacing Susan Shirachi
- O. Christmas Card from Turning Point for Families, Inc.
- P. Thank you card from Mary Andrews
- Q. Women New Jersey Newsletter
- R. Michigan Women's Commission Newsletter
- S. Report from Laura Guluzzy on various issues

REPORTS

A. Education

1. Urgent Services Directory

S. Nakoa agreed to update the next directory even though she will no longer be on the committee. The revisions are due June 2004.

L. Guluzzy mentioned that the phone number for the Office of Aging in Kona was not listed in the directory. C. Hara suggested that all revisions should be emailed to J. Viernes.

2. First Female Booklet

Tabled.

3. Essay Contest

J. Balberde-Kamalii reported that three schools have already submitted their essays. At this time, she is seeking judges for the contest. L. Guluzzy, M. Lake, and P. Newland offered to be judges.

P. Newland made a motion to nominate J. Balberde-Kamalii as the essay contest chair replacing S. Tanaka. S. Nakoa seconded the motion. The motion was passed.

4. Equal Pay Day

M. Lake offered to check with S. Shirachi on the status of the project since she was working with one of the student interns at the UHH Women's Center.

5. Mentoring

M. Lake reported that M. Masunaga wants to continue mentoring.

P. Newland offered a proposal on a mentoring program for lower Puna. M. Lake suggested that a detailed proposal with a budget be submitted to CSW for approval.

6. Dress for Success/Fashion Furlough

S. Nakoa felt that this project never got off the ground. There were clothes donated and collected, but they were not distributed to women who were leaving confinement to go to job interviews. S. Nakoa made a motion that someone step up and take over the project. C. Hara seconded the motion. The motion was passed.

B. Health

1. Women's Health Month

P. Newland thanked CSW for sponsoring the workshop at the UHH and at Pahoa High School. She is already working on coordinating an event for women in Puna in March.

M. Lake reported that it was brought up at the Hawaii State Commission on the Status of Women (HSCSW) meeting that many of the Women's Health Month events were not well attended. A statistical study is underway to determine the attendance in the different organizations.

P. Newland mentioned that one important feature in terms of having a good turnout and people staying for four hours were the refreshments.

C. Liaison

1. HSCSW

M. Lake reported that the HSCSW is worried about their funding at the next legislative session. The HSCSW is going for state funding, but they are also looking at existing 501C as a possibility. The status of the HSCSW will affect the relationship of the county committees.

L. Guluzzy said that they had their own fundraising when she was on the Commission on the Status of Women for San Mateo County. It was used for special projects only.

2. Legislative Update

M. Lake shared a report from the Women's Coalition Meeting held on December 10, 2003 on Oahu.

D. Marketing

1. Newsletter

M. Lake volunteered to produce the next publication on February 15. The deadline to submit articles is January 16.

UNFINISHED BUSINESS

A. Resignations and appointments

M. Lake reported that CSW needs to think about recruiting new members on the committee.

S. Nakoa recommended Dale Suezaki from Morgan Stanley, Barbara Zachinni from Four Seasons Resort Hualalai, and Liz Morris from Family Support Services of West Hawaii to serve on CSW. Applications will be mailed to them once S. Nakoa provides the addresses to J. Viernes.

B. Nominating Committee

J. Balberde-Kamalii, L. Guluzzy, and P. Newland agreed to serve on the nominating committee. C. Hara made a motion to accept the nominating committee.

P. Newland seconded the motion. The motion was passed.

NEW BUSINESS

A. New Committees

L. Guluzzy stated that she would like to add “community reports” on the agenda under Reports. L. Guluzzy made a motion to add community reports to the agenda as item E. Community Reports. S. Nakoa seconded the motion. The motion was passed.

M. Lake reported that she would like to appoint chairs to spearhead certain committees once new members come on board. CSW agreed.

B. Sponsorships and Co-Sponsorships

M. Lake reported that M. Masunaga is currently working on two proposals.

C. Guest Speakers

M. Lake reported that she would like to establish a list of guest speakers. The committee came up with the following people: Senator Lorraine Inouye, Mayor Harry Kim, Diane Lee, and intermediate and high school women. More names can be added later.

D. CSW Program Budget – Ratification

Tabled.

E. Training Meeting

M. Lake reported that she would like to have a training meeting to discuss goals and objectives for next year. CSW decided to wait until new appointments are made to CSW.

F. Business Cards

L. Guluzzy made a motion that CSW print 1,000 business cards. J. Balberde-Kamalii seconded the motion. The motion was passed.

G. NACW Convention 2004

M. Lake reported that the National Association of Commissions for Women Convention will be held next year. However, she would like CSW to think about attending the 2005 convention. She will provide more details about the convention at the next meeting.

L. Guluzzy stated that it will make a difference on cost depending on the location of the convention whether it will be on the East Coast or the West Coast.

ANNOUNCEMENTS

A. Next meeting

The next meeting will be held on Friday, January 16, 2004, at 10 a.m. in Hilo. Location to be announced.

B. Schedule

CSW members had no conflicting schedules yet.

S. Nakoa offered her conference room in Kona if CSW is unable to secure a meeting location.

C. Other

M. Lake announced a Freedom of Choice March on April 25, 2004 in Washington, D.C. Planned Parenthood is arranging for people to attend. She will be attending the march since human rights issue is a big concern of hers.

M. Lake reported that the opening of the Legislature will be held on January 21, 2004. She will be attending the opening and asked two interested members if they would also like to attend. L. Guluzzy and P. Newland expressed interest in attending. S. Nakoa made a motion that CSW send a maximum of three people to Oahu for the opening of the Legislature on January 21. C. Hara seconded the motion. The motion was passed.

ADJOURNMENT

The meeting was adjourned at 12:05 p.m.

RESPECTFULLY SUBMITTED,

JEAN VIERNES, STAFF SECRETARY