



## County of Hawaii

### DEPARTMENT OF RESEARCH AND DEVELOPMENT

25 Aupuni Street, Room 109 • Hilo, Hawaii 96720-4252

(808) 961-8366 • Fax (808) 935-1205

E-mail: chresdev@co.hawaii.hi.us

### MEETING NOTICE OF THE ENERGY ADVISORY COMMISSION

**DATE:** THURSDAY, AUGUST 20, 2009

**TIME:** 10:00 A.M.

**PLACE:** OFFICE OF AGING TRAINING CONFERENCE ROOM  
1055 Kino`ole Street, Suite 101, Hilo, Hawai'i

### A G E N D A

1. Call to Order
2. Welcome, Introductions, Review of Agenda
3. Statements from the Public
4. Election of Chair and Vice-Chair
5. Approval of Minutes – July 31, 2009
6. Updates
  - Will Rolston, Energy Coordinator  
Dept. of Research and Development, County of Hawai'i
7. Unfinished Business
  - Review and Adoption of *Rules of Practice and Procedure of the Hawai'i County Energy Advisory Commission*
8. New Business
  - Brief Review of Sunshine Law
  - County of Hawaii Green Team presentation
  - Review and discussion on the key elements of the *Analysis and Recommendations for the Hawai'i County Energy Sustainability Plan*; Examine Strategies

**8. New Business - Continued**

- Review and discussion on *Mayor's Energy Advisory Commission Final Report to Mayor Harry Kim* (undated)
- Discussion on sub-committee formation/goals;
- Discussion on possible locations and coordination of travel for future meetings; lunch options

**9. Announcements**

- Set Date, Time and Location of the Next Meeting
- Set Agenda for the Next Meeting

**10. Adjournment**

**NOTE:** The meeting place is accessible to persons with disabilities. If you require an accommodation or auxiliary aid and/or services to participate in this meeting (i.e., sign language, interpreter, large print), please call the Department of Research and Development at 961-8366 as soon as possible or at least five (5) working days prior to the meeting date of August 20, 2009.

**SUBMITTING TESTIMONY:** Those submitting written testimony at the meeting should bring fifteen (15) copies for distribution. Testimony may also be submitted (1) by mail to the Department of Research and Development, 25 Aupuni Street, Room 109, Hilo, Hawai`i 96720; (2) by facsimile to (808) 935-1205; or (3) by e-mail to [chresdev@co.hawaii.hi.us](mailto:chresdev@co.hawaii.hi.us). Please submit separate testimony for each item. For testimony received via e-mail or fax, copies will be distributed at the meeting when transmitted 24 hours prior to the meeting date.

**NOTICE TO LOBBYISTS**

If you are a lobbyist, you must register with the Hawai`i County Clerk within five days of becoming a lobbyist (Article 15, Section 2-91.3(b), Hawai`i County Code).

A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." (Article 15, Section 2-91.3(a)(6), Hawai`i County Code.)

Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, Ben Franklin Building, 333 Kilauea Avenue, 2<sup>nd</sup> Floor, Hilo, Hawai`i 96720.