

KONA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE

COUNTY OF HAWAI'I

MINUTES

MEETING DATE: June 9, 2009

TIME: 1:55 p.m.

PLACE: Hanama Conference Room, Suite 103
Hanama Place, Kailua Kona
Kailua-Kona, Hawaii 96740

ROLL CALL

1. Members Present: Michael Matsukawa, Maralyn Herkes, Bo Kahui, Kenneth Melrose, Janice Palma-Glennie, Robert Ward, Gretchen Lawson and Fritz Harris-Glade
2. County of Hawaii: Barbara Kossow, Wally Lau, William Kenoi, Amy Self and Bobby Command
3. Planning Department: Margaret Masunaga, Bennett Mark, Allen Salavea and Deanne Bugado
4. Public: Angie Gee

Mayor Kenoi welcomed everyone and spoke briefly about the importance of this new Committee to the County and Community. The Mayor then swore in the members of the Kona Community Development Plan Action Committee with the Oath of Office.

STATEMENTS FROM THE PUBLIC ON AGENDA ITEMS

None.

NEW BUSINESS

1. BJ Leithead Todd, County of Hawai'i Planning Director, discussed the General Plan and Community Development Plans in "broad strokes" and how there have been multiple development plans executed for the island that have not gone anywhere. The Director then pointed out that the CDP process has been a "grass roots effort" and has been adopted by ordinance therefore enforceable by law. This CDP is meant to be flexible and amendable and will need to be updated. The CDP will guide the development projects/growth within the Kona District.

The Action Committee is new not only to the Plans but also to County and that role of the Action Committee is still being delineated and defined but it will not be acting as the Planning Commission. The Director sees the Action Committee as advocates for the Plan's objectives, such as commenting on priorities or items in the County's CIP Project list, amendments to the General Plan and amendments to the Hawaii County Code (Zoning, Subdivision and Housing Chapters for example). The Director described the process, issues and limitations of building/constructing off of the County's CIP Project list. Also, the Director described the process/history of development of the Kona district.

The Action Committee is not actually going to be able to be able to comment formally on the permits that the Planning Department processes but the Committee will receive a list of permit applications that have come into the Department as requested.

The Director also identified staff that will interact with the Committee most often on the implementation of the KCDP: Crystall Atkins, Balanced Transportation Coordinator; Deanne Bugado, Planner; Allen Salavea, Planner; and Margaret Masunaga, the Deputy Planning Director.

2. Amy Self conducted a brief presentation of the Sunshine Law and specifically pointed out that the Action Committee is covered by the Sunshine Law because the Committee is an advisory body that was created by law.

The intent of the Sunshine Law is to protect the people's right to know and to open the governmental process to public scrutiny and public participation. The Committee is not able to communicate with each other about board business by telephone or email.

The Committee is able to create sub-committee to conduct "investigations" but it will take 3 public meetings: 1st meeting will be to create the sub-committee; 2nd will be to report the findings of the "investigation" and the 3rd will be act on the finding.

The minutes of the meeting must be made available to the public within 30 days.

3. Election of Chair and Vice-Chair

Marnie Herkes nominated Ken Melrose, Gretchen Lawson nominated Bo Kahui and Bo Kahui nominated Bob Ward for Chairman. Ken Melrose prior to any voting, disclosed his membership with the Hawaii Leeward Planning Conference and explained the HLPC's mission and duties. The Committee as a whole expressed their support of his nomination as chairman and membership on the committee. Amy Self explained the process of dealing with issues of ethics on projects and issues that may come before the committee. By casting of ballots, Ken Melrose was elected Chair for a term of 1 year.

Fritz Harris-Glade nominated Bo Kahui and Marni Herkes nominated Mike Matsukawa for Vice-Chairman. By casting of ballots, Bo Kahui was elected Vice-Chair for a term of 1 year.

4. Discussion of the regular meeting schedule would be determined to be the 4th Wednesday of each month from 2 – 4 pm. and that the next meeting will tentatively be scheduled for June 24, 2009. Ken also passed out a tentative agenda and asked staff to check on the availability of potential presenters with the next meeting scheduled for June 24, 2009.

STATEMENTS FROM THE PUBLIC ON AGENDA ITEMS

None.

ANNOUNCEMENTS

ADJOURNMENT

There being no further business, at 4:10 p.m., it was moved by Bo Kahui and seconded by Bob Ward that the meeting be adjourned. Motion was unanimously carried by a voice vote of all Committee Members in attendance.

Respectfully submitted,

Deanne Bugado, Planner

A T T E S T:

Ken Melrose, Chair

Kona Community Development Plan Action Committee