

**Civil Service Commission
County of Hawaii**

A g e n d a

**Tuesday, October 28, 2003
9:30 a.m.
Conference Room
Department of Civil Service
101 Pauahi Street, Suite 2
Hilo, Hawaii**

- 1) Call to Order**
- 2) Addendum to Agenda**
- 3) Statements from the Public**
- 4) Approval of Minutes of July 29, 2003 Special Meeting and September 16, 2003 Regular Meeting**
- 5) Communications**

To receive and file:

- A) Communication No. 03-20, dated August 14, 2003, from Lincoln S. T. Ashida, Corporation Counsel, regarding further clarification of opinion from Office of Information Practices regarding executive meetings.**
- B) Communication No. 03-21, dated October 6, 2003, from Dudley Akama, Deputy Corporation Counsel, requesting a**

continuance of Myrleen Kaloi's appeal hearing scheduled for October 28, 2003.

- C) Communication No. 03-22, received October 16, 2003, from Myrleen K. Kaloi, regarding Objections to Written Request for Continuance Dated October 6, 2003; Certificate of Service.**
 - D) Communication No. 03-23, dated October 17, 2003, to Mr. Harry Freitas, Deputy Corporation Counsel, and Ms. Myrleen K. Kaloi, from Jeanne E. Yagi, Chairperson, Civil Service Commission, denying the continuance in Ms. Kaloi's appeal hearing.**
- 6) Unfinished Business**
- For further discussion/action:**
- A) Performance Evaluation Procedures for Annual Evaluation of Director of Personnel**
- 7) New Business**
- 8) Executive Session**
- A) Attorney/Client Privileged Communication Dated October 5, 2003**
- 9) Director's Report**
- A) Items of current interest**
- 10) Schedule Next Meeting Date**
- 11) Hearing – 10:30 a.m. – Myrleen K. Kaloi – Whether or not there were violations of any**

civil service laws, rules, or regulations in the Appellant's termination from the department of the Corporation Counsel.

12) Adjournment

If you require an accommodation or auxiliary aid and/or services to participate in this meeting (i.e. sign language interpreter, large print), please call the secretary-reporter of the commission at 961-8361.