

**Merit Appeals Board
County of Hawai`i**

Agenda

Tuesday, November 20, 2007

9:30 a.m.

Conference Room

Department of Human Resources

101 Pauahi Street, Suite 2

Hilo, HI 96720

- 1) Call to Order**
- 2) Addendum to Agenda**
- 3) Statements from the Public**
- 4) Approval of Minutes of October 16, 2007**
- 5) Communications**

Discussion/to receive and file:

- A) Communication No. 07-14, dated October 17, 2007, copy of a memorandum to Lawrence K. Mahuna, Police Chief, from Michael R. Ben, Director of Human Resources, regarding the County assuming animal control duties from the Hawai`i Island Humane Society.**
- B) Communication No. 07-15, dated October 18, 2007, from Michael R. Ben, SPHR, Director of Human Resources, enclosing a memorandum**

to a department who failed to respond to a request.

- C) **Communication No. 07-16**, dated October 19, 2007, copy of a memorandum to Darryl J. Oliveira, Fire Chief, from Michael R. Ben, Director of Human Resources, regarding additional agreements with HFFA.
- D) **Communication No. 07-17**, dated October 26, 2007, copy of a memorandum to to Darryl Oliveira, Fire Chief, from Michael R. Ben, Director of Human Resources, regarding suitability guidelines.

6) **New Business**

Schedule appeal hearings:

- A) **Communication No. 07-18**, received November 1, 2007, petition of appeal, from Russell C.H. Lee, appealing the Fire Department's denial of his application for the Fire Captain internal recruitment because of his failure to meet the minimum requirement of two years as a Fire Equipment Operator.
- B) **Communication No. 07-19**, received November 7, 2007, petition of appeal, from Brian F. Jordan, appealing the rejection of his application by the Department of Human Resources, Recruitment and Examination Division, for the Civil Defense Staff Officer recruitment because of his failure to meet the minimum qualification requirements.

7) Unfinished Business

For further discussion:

- **Action Plan by the Director of Human Resources for Evaluation Period July 2007 to June 2008**

8) Director's Report

- **Items of current interest**

9) Schedule Next Meeting Date

- 10) Appeal hearing - 10:00 a.m. – Blake J. Decker – Were there violations of any civil service laws, rules, or regulations when Appellant failed to pass the hose bundle obstacle course at the Fire Fighter Recruit performance test on September 29, 2007?**

11) Adjournment

The meeting place is accessible to persons with disabilities. If you require use of an auxiliary aid, language translation, or other access accommodation, please contact Ms. Velma Menezes at 961-8361 as soon as possible or at least five days prior to the meeting date of November 20, 2007.

If you are a lobbyist, you must register with the Hawai`i County Clerk within five days of becoming a lobbyist {Article 15, Section 2-91.3(b), Hawai`i County Code}. A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3 (a)(6), Hawai`i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 333 Kilauea Avenue, 2nd Floor, Hilo, Hawai`i 96720.