

MUSICIAN I

SUPPLEMENTAL INFORMATION SHEET

Name \_\_\_\_\_

**Instructions:** This form is to be completed as part of your application. The information you will provide will be used to determine whether you meet the minimum qualification requirements. Complete this form as accurately and completely as possible. Incomplete information on this supplement may result in the non-acceptance of your application.

Describe your experience accurately and in as much detail as possible. NOTE: In your write-up, avoid using vague and ambiguous terms such as "was responsible for," "researched," "handled," "processed," etc. Instead, use specific language which shows clearly the exact nature of the tasks you performed and the extent of your involvement.

**A RESUME IN LIEU OF THIS SUPPLEMENTAL INFORMATION SHEET WILL NOT BE ACCEPTED.**

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Please circle the choice which applies to your education and musical experience.

- 1. Did you complete the 9<sup>th</sup> grade?
  - a. yes
  - b. no

**MINIMUM QUALIFICATION REQUIREMENTS: This job requires experience playing in a concert band or orchestra or in a musical group over a three-year period.**

- 2. Do you have the minimum experience as described above?
  - a. yes
  - b. no

If "yes," describe your experience, beginning on the next page, which you believe qualifies you to meet the minimum experience requirements.

Musician I

Supplemental Information Sheet

Name: \_\_\_\_\_

**COMPLETE A SEPARATE FORM FOR EACH POSITION WHERE YOU GAINED THE REQUIRED MUSICAL EXPERIENCE.  
DUPLICATE THIS FORM OR USE ADDITIONAL SHEETS AS NECESSARY.**

I gained the required musical experience with the following :

**Band/Orchestra/Musical Group (circle one):** \_\_\_\_\_

Dates: From \_\_\_\_\_ (mo./yr.) To \_\_\_\_\_ (mo./yr.)

Reason for leaving \_\_\_\_\_

No. of hours per week ( use your best estimate) \_\_\_\_\_

Your job title \_\_\_\_\_

Job title of your supervisor \_\_\_\_\_

For the above position, indicate the percentage of time you spent in each activity.

	<u>% of Time</u>
1. <b>Playing in a concert band, orchestra or musical group over a three-year period</b>	_____ %
Describe duties: _____	
_____	
_____	
_____	
2. <b>Musical instrument played:</b>	_____ %
<input type="checkbox"/> Alto Saxophone	
<input type="checkbox"/> Baritone	
<input type="checkbox"/> Trombone	
<input type="checkbox"/> Trumpet	
3. <b>Other:</b>	_____ %
_____	
<b>TOTAL</b>	<b>_____ 100 %</b>

Note: If you are including work experience gained through temporary assignment, please attach written verification from your employer of the total number of hours performed in this task.

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I hereby certify that all statements in this form are true and correct, to the best of my knowledge, and I agree and understand that any misstatements of material facts may be cause for non-selection or disqualification, and, if selected, may be cause for termination.

I further request and authorize the employer, his agent, and/or contact person named herein, to furnish verification of the statements made herein and/or employment information as may be requested by the Department of Human Resources.

Date \_\_\_\_\_

Signature \_\_\_\_\_