

## ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, January 19, 2005, 9:07 a.m.

Waimea Civic Center, 67-5175 Kamamalu Street, Kamuela, HI 96743

### COMMISSIONERS

#### PRESENT:

Hugh Ono  
Sam Kawamura  
Arnold Okamura  
Riley Smith  
Lorraine Stahr  
Sam Sumner  
Carolyn Witcher

### ALSO

#### PRESENT:

Steve Cassulo  
Anne Field-Gomes  
Steve Yee, SSFM  
Pam Harlow, SSFM

### EXCUSED:

Marjorie Erway

### STAFF:

Barbara Bell, Director  
Nelson Ho, Deputy Director  
Dora Beck, Acting WWD Chief  
Sharron Henry, Secretary  
Bobby Jean Leithead-Todd, Corp Counsel  
Lono Tyson, SWD Chief  
Eileen O`Hora-Weir, Recycling Coordinator  
Linda Damas, Recycling Specialist  
Craig Kawaguchi, Recycling Specialist

1. **CALL TO ORDER:** Commission Chair Ono called the meeting to order at 9:07 a.m.

2. **APPROVAL OF MINUTES OF NOVEMBER 17, 2004 MEETING:**  
Arnold Okamura made a motion to approve the November 17, 2004 minutes.  
Sam Kawamura seconded the motion. Motion passed unanimously.

3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:**  
Chair Ono asked that the North Kona Improvement District Presentation/Discussion under 7. **NEW BUSINESS** would be taken up earlier in the meeting because of previous commitments by Mr. Yee and Ms. Harlow. All members agreed.

He also asked that the Hawai`i Deposit Beverage Container Program Status Report under 6. **UNFINISHED BUSINESS** would be offered after 10:30 a.m. at the request of Lono Tyson, SWD Chief and the Recycling Section staff. All members agreed.

4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:** None

5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

**Solid Waste Division Chief's Report** (attached to original minutes)

#### SCRAP METAL PROGRAM:

- The scrap metal site is being surveyed today.
- Placement of monuments to establish property line and ongoing monitoring will be used to resolve the encroachment problem.
- West Hawai`i Computer Recycling Day will be January 29, 2005 and will take place at the Old Airport Park Pavilion from 10 a.m. to 2 p.m. It is for computers and related equipment only.

**Wastewater Division Chief's Report** (attached to original minutes)

Dora Beck is Acting Division Chief while Peter Boucher is out sick.

**ALTI DRIVE SHORT LATERALS:**

- This project has been completed successfully.
- 23 properties will now be required to connect.
- The County will pay for these connections.
- Smith suggested the County pursue reimbursement from the Construction firm that did not originally complete this project satisfactorily.

**KING KAMEHAMEHA SPS RENOVATIONS:**

- This project does not involve lane closure so no traffic impacts are expected.

Smith suggested that notifications of project work be published when appropriate.

Ono suggested that Letters to the Editors concerning department projects be responded to when possible.

Ono suggested spelling out all acronyms.

**Director's Report** (attached to original minutes)

**UPDATES:**

- Director, Deputy Director and Department Corporation Counsel are meeting weekly, including review of proposed ordinances/resolutions. This allows for a better finished "product" to be submitted to the Commission and the Council.
- The new Council members and Legislative Auditor have been very helpful and supportive.
- Draft 3 of Bill 18, Greenwaste tip fee, will add: The greenwaste and organics disposal fee may be suspended by the director if the greenwaste and organics facilities are not operating.
- County Council budget review will be in late March. Department of Environmental Management review is scheduled for March 31, 2005.

**NORTH KONA IMPROVEMENT DISTRICT PRESENTATION/ DISCUSSION** (taken out of order - 7. **NEW BUSINESS.**) (TMK map of the study district attached to original minutes.)

- SSFM has been selected to study the proposed improvement district.
- Report preparation process:
  - Identify and interview landowners to collect information on entitlements and development projections.
- From this research, 3 alternatives for routing the collection system will be offered.
  - Alternatives will be investigated, cost estimates provided, and a Master Plan developed to recommend a preferred alternative.
  - Implementation Plan will address options for financing and assessment and a plan for distribution of recycled water will also be offered.
- Three public information meetings will be scheduled.

**Director's Report** (Continued)

- A binder containing updated/revised commission documents/resources was distributed to commission members.
- Pat O'Toole will become the Commission Counsel on February 1, 2005.

6. **UNFINISHED BUSINESS:**

**REQUEST FOR PROPOSAL NO. 2146: WASTE REDUCTION TECHNOLOGY RFP STATUS REPORT SINCE LAST MEETING:** Deadline for receiving proposals is 4:30 p.m., January 21, 2005.

**NEW COMMISSION MEMBERS:**

- Three applications have been received for District 9.
- No formal action has been taken by the Mayor's Office.

**SCHEDULING OF COUNTY SITE VISITS BY THE COMMISSION:**

**Witcher made a motion that the commission visit the Kealakehe Wastewater Treatment Plant following the March 23, 2005 meeting. Okamura seconded the motion and it passed unanimously.**

7. **NEW BUSINESS:**

**MOTOR VEHICLE EMISSIONS AND DEPARTMENT OF HEALTH REGULATIONS DISCUSSION** (taken out of order):

- Email (attached to original minutes) received from resident regarding Motor Vehicle Emissions regulations.
- Smith suggested that this correspondence be forwarded to Steven Okoji, Environmental Health Specialist for Department of Health in Kona.
- **Smith made a motion that the Director send a formal reply letter to Uly Grunwald and explain Hawai'i Administrative Rule §11-60.1-34(c); explain that it is a State Department of Health Clean Air Branch issue. Cc should go to their Kona Office so that they are reminded that it is their responsibility to enforce this, and also second part of the motion would be that we include this Hawai'i Administrative Rule with some kind of introductory caption in the County newsletter so that people that are on the distribution list are informed, or reminded, of this Hawai'i Administrative Rule. Witcher seconded the motion and it passed unanimously.**

**EMC2005-01 WAIKOLOA CURBSIDE RECYCLING RESOLUTION:**

- **Smith made a motion to adopt this resolution. Stahr seconded the motion and it passed unanimously.**
- The following revisions were suggested:
  - Add Waikoloa Association commitment to the program.
  - In last BE IT FURTHER RESOLVED, make it clear that this is a request to the Council and the Mayor is for a feasibility study.
- **A revised resolution, to include the suggested changes, will be on the next meeting agenda for further discussion.**

**HAWAII DEPOSIT BEVERAGE CONTAINER PROGRAM (BOTTLE BILL) STATUS REPORT SINCE LAST MEETING** (taken out of order - 6. **UNFINISHED BUSINESS.**)

- Arc of Hilo is contractor for operating 4 full-time and 4 part-time redemption centers at 8 County transfer stations.
- Updated list and County newspaper ad of Big Island Locations and Hours of Operation for Permitted Bottle Redemption Centers were distributed (attached to original minutes.)

- New Recycling Specialists, Linda Damas and Craig Kawaguchi, were introduced and their roles explained.
- Damas and Kawaguchi are visiting retailers to insure signage is properly displayed and retailers are complying with the law in regards to container labeling.
- O`Hora-Weir explained the law regarding weight conversion vs. container counting.
- Awaiting a proposal from a reverse vending machine company to donate three machines to be placed at the County Building.

Additional recycling reminders:

- West Hawai`i Computer Recycling Day is January 29, 2005 at Old Airport Park Pavilion, Kailua-Kona, from 10 a.m. to 2 p.m. (Flyer attached to original minutes.)
- 2005 Hawai`i Island Recycling Guides were distributed (attached to original minutes.)

2005-2006 DEPARTMENT BUDGET – PRELIMINARY REVIEW(attached to original minutes):

- Changes from last year’s budget were discussed and supplemental budget requests were detailed.
- Further discussion and review will continue at next meeting.

8. **FUTURE AGENDA ITEMS:** None

9. **ANNOUNCEMENTS**

FUTURE COMMISSION MEETINGS

- March 23, 2005, Kona Council Office Conference Room, 75-5706 Hanama Place, #109, Kailua-Kona, HI 96740
- May 25, 2005, Hawai`i County Council Room, 25 Aupuni Street, Room 201, Hilo, Hawai`i 96720

10. **ADJOURNMENT**

**Witcher moved to adjourn. Kawamura seconded and motion was carried unanimously.**  
Meeting adjourned at 11:55 a.m.

Minutes Respectfully Submitted by:

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SHARRON HENRY  
Environmental Management Secretary

FORMAT NOTE: ACTION ITEMS ARE IN **BOLD PRINT** (MOTIONS AND ITEMS REQUIRING ACTION TO BE TAKEN FOR FUTURE MEETINGS).