

ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, January 25, 2006, 9:10 a.m.

Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, HI 96743

COMMISSIONERS

PRESENT:

Marjorie Erway
Carolyn Witcher
Sam Kawamura
Diana Miller
Arnold Okamura
Bill Sanborn
Sam Sumner

ALSO

PRESENT:

Paul Burns
Steve Cassulo
Pete Hoffmann, Council member
Bets Lawrence
Frank Lawrence
Russell Nanod
Jon Olson
James Weatherford, Legislative Assistant

EXCUSED:

STAFF:

Barbara Bell, Director
Peter Boucher, WWD Chief
Mike Dworsky, SWD Chief
Sharron Henry, Secretary
Bobby Jean Leithead-Todd, Corp Counsel

1. **CALL TO ORDER:** Commission Chair Erway called the meeting to order at 9:10 a.m. and reminded Commissioners that Financial Disclosure forms are due on January 31, 2006.
2. **APPROVAL OF MINUTES OF NOVEMBER 23, 2005 MEETING:**
Bill Sanborn made a motion to approve the November 23, 2005 minutes as written. Okamura seconded the motion. Motion passed unanimously.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** None
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:** None
5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

Wastewater Division Chief's Report (attached to original minutes)

Boucher explained new report format.

RECYCLED WATER CLASSIFICATIONS

- Water Reuse in Hawai'i General Information sheet (attached to original minutes) which included definitions of the 3 recycled water classifications was distributed.

ENGINEERING: NPDES

- Current consultant has agreed to do the Discharge Monitoring Reports: sampling/testing, at no charge for one month while contract is being finalized.

ADMINISTRATION: PERSONNEL/STAFFING

- Position vacancies and division organizational chart were discussed.

Technical Services Section Report (attached to original minutes)

BROWNFIELDS

- Assessment Grant site visits were done with EPA staff.
- Application has been submitted requesting EPA to perform Phase I and II site assessments.

Director's Report (attached to original minutes)

COMPOST FACILITY

- Discussions are ongoing with Waste Management regarding their recent interest in financing and building the compost facility at Pu`uanahulu.

RELOAD FACILITY/SORT STATION

- On January 20, 2006, Council passed the first reading of request to increase funding by \$1.21M to \$7.321M for the whole project. Second reading will be February 1, 2006.
- Changes in original requested design were discussed.
- When Council passes second reading, contract will be finalized with Isemoto Contracting and they can proceed with construction.

WASTE REDUCTION TECHNOLOGY REQUEST FOR PROPOSAL (WRT RFP)

- The process (Stage 1 RFQ → short list → Stage 2 WRT proposal) was discussed.
- Stage 1 Communication Protocol may be modified.
- Environmental Impact Statement Preparation Notice is being drafted.
- **Commission requested secretary to forward WSN Environmental Solutions – Your Easy Guide to Waste Technologies** (attached to original minutes) to the County Council for their reference.

Abandoned Vehicle Program Report (attached to original minutes)

- First and second quarter statistics were discussed.
- How to improve the program will be the discussion at the Abandoned Vehicle Task Force meeting on February 10, 2006. James Isa's presence was deemed to be essential at this meeting.
- **Secretary was requested to send the Abandoned Vehicle Program Report to the Police Department.**

Solid Waste Division Chief's Report (attached to original minutes)

HILO LANDFILL

- Staff has been trained and DOH has been notified that the Division will now proceed with preparations for fill construction per the County's expansion application.

STAFFING

- 14 Transfer Station Attendant positions are being requested in hopes of performing present duties plus that of security guards.
- The new AKAL security guards are receiving customer service training.

HOLIDAY CLOSURES

- A Holiday Period Daily Tonnage report for Thanksgiving, Christmas and New Year's Eve was circulated (attached to original minutes).
- Bill Sanborn does not favor continuing holiday closures at the transfer stations.

TRANSFER STATIONS

- CDBG project has been awarded to Isemoto Contracting.
- Repairs will begin at Waiohinu, Glenwood, Pahoa and paving at Waiohinu and Hilo.
- Application has been submitted for a \$1M CDBG grant to be used for repairs at Volcano.
- Sanborn requested repair at Waimea Transfer Station and placement of wind barriers in windy areas.

BARGING – PRIVATE WASTE PROPOSALS

- Three companies have contacted Dworsky regarding barging. A synopsis was given on their proposals. He has suggested they respond to the WRT RFP.
- Barging is being considered as an interim solution between the Hilo Landfill slope expansion being completed and the waste technology coming on-line.

Leithead-Todd explained to the Commission how the solution to the landfill closure and pursuit of a waste reduction technology cannot be considered an emergency purchase according to the County Charter and the State Procurement laws.

6. UNFINISHED BUSINESS:

OFF-ISLAND SITE TOUR TO MAUI (Itinerary attached to original minutes)

- The tour will be on April 3, 2006 and the group will be accompanied by a member of the Maui County Solid Waste Division.

STATUS REPORT – AUDIT, RESOLUTION NO. 168

- Audit is about halfway completed and is being conducted according to legislative audit criteria.
- Preliminary report is expected in the next month.

STATUS REPORT – NEW COMMISSION MEMBERS

- Mayor has nominated Newton Inouye to District 2 position.(Letter attached to original minutes)

DISCUSSION: WAIKOLOA CURBSIDE RECYCLING

- Townscape and their subcontractor, EcoCycle, have been chosen as consultants for this project.
- Project will include trash and recycling curbside pick-up.

7. NEW BUSINESS

DISCUSSION: EPA BROWNFIELDS GRANT APPLICATION – WAIMEA LANDFILL/TRANSFER STATION

- Application has been submitted. Awaiting decision from EPA.

DISCUSSION: BARGING TRASH TO THE MAINLAND (See Solid Waste Division Report)

SOLID WASTE FACILITIES HOLIDAY CLOSURES (See Solid Waste Division Report)

COMMISSION MISSION STATEMENT AND GOALS

- Chair Erway read the Mission Statement and discussion was deferred to next meeting.

8. **FUTURE AGENDA ITEMS**

9. **ANNOUNCEMENTS**

FUTURE COMMISSION MEETINGS

- March 15, 2006, Liquor Control Conference Room, 75-5737 Kuakini Hwy., Suite 104, Kailua-Kona, HI 96740
- May 24, 2006, Hilo County Council Room, 25 Aupuni Street, Room 201, Hilo, HI 96720
- July 26, 2006, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, HI 96743
- September 27, 2006, Kona Mayor's Office Conference Room, 75-5706 Kuakini Highway, Suite 103, Kailua-Kona, HI 96740
- November 22, 2006, Hilo County Council Room, 25 Aupuni Street, Room 201, Hilo, HI 96720

10. **ADJOURNMENT**

Witcher moved to adjourn. Kawamura seconded and motion was carried unanimously.

Meeting adjourned at 11:40 a.m.

Minutes Respectfully Submitted by:

SHARRON HENRY
Environmental Management Secretary

FORMAT NOTE: ACTION ITEMS ARE IN **BOLD** PRINT (MOTIONS AND ITEMS REQUIRING ACTION TO BE TAKEN FOR FUTURE MEETINGS).