

ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, September 27, 2006, 9:25 a.m.

Kona Mayor's Office Conference Room, 75-570 Kuakini Highway, Suite 103,
Kailua-Kona, HI 96740

COMMISSIONERS

PRESENT:

Marjorie Erway
Diana Miller
Arnold Okamura
Bill Sanborn
Carolyn Witcher

ALSO

Jon Olson

PRESENT:

EXCUSED:

Sam Kawamura
Suzanne Mayhew
Sam Sumner

STAFF:

Barbara Bell, Director
Dora Beck, TSS Chief
Michael Dworsky, SWD Chief
Sharron Henry, Secretary
Lyle Hirota, WWD Deputy Director, TA
James Isa, AV Coordinator
Bobby Jean Leithead-Todd, Corp Counsel

1. **CALL TO ORDER:** Commission Chair Erway called the meeting to order at 9:25 a.m. and welcomed the group.
2. **APPROVAL OF MINUTES OF JULY 26, 2006 MEETING:**
Commission member Okamura made a motion to approve the July 26, 2006 minutes. Commission member Sanborn seconded the motion. Motion passed unanimously.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** None
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:** None
5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

Director's Report (attached to original minutes)

- The Solid Waste reports distributed with report were reviewed and discussed.
- **Sanborn made a motion for the commission to strongly urge the head of the department to put on a training session for both County Council and Commission on or about January 12, 2007 relating to department functions and programs. Witcher seconded the motion and it passed unanimously.**
- The County intends to update the Integrated Solid Waste Management Plan next year and this commission will assume the role of the Solid Waste Advisory Committee and start the review process.
- The office move to Puainako has been delayed.

Technical Services Section Report (attached to original minutes)

- This report has been revised, prioritizing projects according to their importance.

NAALEHU/PAHALA LARGE CAPACITY CESSPOOL REPLACEMENT:

- C. Brewer is moving forward with managing and overseeing the private connections.
- C. Brewer and the County are still negotiating the responsibility of individual connections.

EAST HAWAII REGIONAL SORT STATION:

- Isemoto is refining costs to reflect the lowered cost alternative.
- Construction is estimated to start the first quarter of 2007.

NORTH KONA IMPROVEMENT DISTRICT AND EXPANSION AREA PLAN:

- Sewer Master Plan is being developed.
- Consultant will:
 - Establish timetable for Kealahou Wastewater Treatment Plant expansion
 - Identify scope of work
 - Recommend technology for plant.
- County will maintain ownership of effluent water.
- There are plans for a park instead of the originally planned golf course.

Solid Waste Division Chief's Report (attached to original minutes)

HILO LANDFILL:

- Dworsky and Bell met with DOH last week regarding sliver fill.
- Continue to provide requested responses to DOH's ongoing application review.
- Options being reviewed:
 - Expanding land around landfill site
 - Increasing buffer around landfill site to do better water monitoring
- Estimated closure is still 2 to 4 years.
- Building a new road to accommodate the sliver fill.

SOLID WASTE DIVISION STAFFING:

- Linda Peters, new Recycling Coordinator, and Susan Andrade, new Abandoned Vehicle Clerk, begin next Monday.
- Awaiting certification list from Civil Service to interview candidates for the Kon Abandoned Vehicle Coordinator position.
- Received Council approval to hire a Solid Waste Admin Services Assistant.

EQUIPMENT:

- The repairs are nearly completed on the West Hawai'i compactor.
- Keeping equipment running is a challenge and there is not enough equipment to perform regular maintenance.

GREEN WASTE:

- Dworsky has requested EKO to get a second tub grinder to assist them in catching up with their efforts to minimize backlog problems and fires.
- EKO is now permitted to accept pallets at the green waste sites.
- Attempting to find ways to deal with green waste at the transfer stations, especially Hawi, Waimea and south side of the island.
- Sanborn shared his concern of coqui frogs being dumped with green waste in Waimea.
- Looking at other possible green waste locations in Waimea because there is not enough room adjacent to current transfer station.

TRANSFER STATIONS:

- Request for proposals to redesign transfer stations has been sent to the department Professional Services Engineering list.

- Nighttime gate closures that began July 31st at Waiea, Waiohinu, Glenwood and Pahoa have been successful.

SCRAP METAL AND TIRE PROGRAMS:

- Big Island Scrap Metal has received notification of permit violations from DOH regarding burying tires.
- Big Island Scrap Metal is participating in a demonstration project, using tires to make concrete blocks.
- They now have a second baler.

RECYCLING/DIVERSION STATUS:

- Until the Business Services Hawai'i move to their new Shipman Industrial location is completed, there will be a temporary change in what recyclables they will be able to collect at transfer stations.
- Regular collections should resume in January.

Abandoned Vehicle Program Report (attached to original minutes)

- Removal of approximately 100 vehicles will begin on a powerline road in Waiohinu.
- New clerk will assist with Derelict Vehicle Amnesty Program.
- Towing contracts were extended until 2007.
- Isa is working with community policing officers in subdivision and towns in removal of abandoned vehicles.

Wastewater Division Chief's Report (attached to original minutes)

- Kealakehe Wastewater Treatment Plant has an increase in volume of septage loads due to haulers discharging loads from private wastewater facilities and large septic tanks.
- Private treatment plants are using our wastewater treatment plants for their sludge disposal due to the low costs for disposal charged by the County.
- Hirota suggested possible price increase for industrial waste and concentrated sludge load disposal, and sludge disposal at the composing facility if it is built, as remedies.

6. **UNFINISHED BUSINESS**

UPDATE ON WATER COMMISSION COMMUNICATION – COMMISSION MEMBER SANBORN

- **Sanborn made a motion to file. Okamura seconded and it passed unanimously.**

7. **NEW BUSINESS**

EMC 2006-01: DISCUSSION AND DECISION MAKING: PROPOSED ORDINANCE TO TERMINATE SEWER SERVICES FOR NON PAYMENT OF SEWER FEES:

EMC 2006-02: DISCUSSION AND DECISION MAKING: PROPOSED ORDINANCE REQUIRING SHUT-OFF VALVE IN SEWER LINE INSTALLATION:

- **Okamura made a motion to file EMC 2006-01 and EMC 2006-02 items. Miller seconded and the motion passed unanimously.**

SELECTION OF NOMINATION COMMITTEE FOR 2007 OFFICERS:

- **Erway recommended Witcher, Okamura and Mayhew, with Witcher as Chair.**
- **Miller made a motion to accept Erway's recommendations. Witcher seconded the motion and it passed unanimously.**
- **Committee will bring forth their nominations at the November meeting.**

TENTATIVE 2007 MEETING SCHEDULE:

- Schedule had been previously distributed via mail.

PRESENTATION OF HISOTRY OF HAWAII COUNTY'S OLDEST SEWER SYSTEM: Deferred to next meeting due to Peter Boucher's absence.

DISCUSSION OF HAWAII COUNTY CODE CHAPTER 2 REVISION AND ADMINISTRATIVE RULES: Deferred to next meeting due to Boucher's absence.

8. **FUTURE AGENDA ITEMS:**

- January Council/Commission Training

9. **ANNOUNCEMENTS**

FUTURE COMMISSION MEETINGS

- November 22, 2006, Liquor Control Conference Room, First Floor, 101 Aupuni Street, Hilo, HI 96720
- January 24, 2007, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, Hawai'i 96743
- March 28, 2007, Liquor Control Conference Room, 75-5722 Hanama Place, Suite 1107, Kailua-Kona, 96740
- May 23, 2007, Liquor Control Conference Room, First Floor, 101 Aupuni Street, Hilo, HI 96720
- July 25, 2007, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, Hawai'i 96743
- September 26, 2007, March 28, 2007, Liquor Control Conference Room, 75-5722 Hanama Place, Suite 1107, Kailua-Kona, 96740
- November 21, 2007, Liquor Control Conference Room, First Floor, 101 Aupuni Street, Hilo, HI 96720

10. **ADJOURNMENT**

Witcher moved to adjourn. Sanborn seconded and motion was carried unanimously. Meeting adjourned at 12:14 p.m.

Minutes Respectfully Submitted by:

SHARRON HENRY
Environmental Management Secretary