

ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, November 22, 2006, 9:10 a.m.

Liquor Control Conference Room, Hilo Lagoon Center, 101 Aupuni Street, Hilo, HI 96720

COMMISSIONERS
PRESENT:

Marjorie Erway
Bobby Cooper
Sam Kawamura
Suzanne Mayhew
Diana Miller
Bill Sanborn
Sam Sumner
Carolyn Witcher

ALSO
PRESENT:

Steve Cassulo
Jon Olson

EXCUSED:

Arnold Okamura

STAFF:

Barbara Bell, Director
Dora Beck, TSS Chief
Chris Chin-Chance, Recycling Specialist
Michael Dworsky, SWD Chief
Sharron Henry, Secretary
Lyle Hirota, WWD Deputy Director, TA
James Isa, AV Coordinator
Bobby Jean Leithead-Todd, Corp Counsel
Linda Peters, Recycling Coordinator

1. **CALL TO ORDER:** Commission Chair Erway called the meeting to order at 9:10 a.m. She welcomed and introduced Bobby Cooper, new commission member for District 2, and acknowledged that this was Sam Kawamura's last meeting since his term expires December, 2006. She also noted that Paulette Pavao is going through the confirmation process as Kawamura's replacement.
2. **APPROVAL OF MINUTES OF SEPTEMBER 27, 2006 MEETING:**
Commission member Sanborn made a motion to approve the September 27, 2006 minutes as written. Commission member Kawamura seconded the motion. Motion passed unanimously.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** None
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:** None
5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

Abandoned Vehicle Program Report (attached to original minutes) – Taken out of order.

- New Kona coordinator will start December 1, 2006.
- Abandoned Vehicle clerk is working directly with the Police Department to obtain police reports and reporting abandoned vehicles.
- Confirmed that the 2nd quarter vehicles (75 and 41) were vehicles that were actually towed.
- Isa thanked the commission for their assistance in acquiring the two new positions.

Technical Services Section Report (attached to original minutes)

KOHANAIKI DEVELOPMENT:

- County still awaiting the Preliminary Engineering Reports (PERs) from Rutter Development.
- If Rutter Development does not proceed with this project, Beck will look to CIP funding for

the effluent reuse distribution system.

- Reuse water can be used by commercial businesses such as Costco and State Department of Transportation in the road median strip.
- **Sanborn made a motion to look into collaborating with the Kona-Kohala Chamber of Commerce to hold an information meeting on March 29, 2007. Mayhew seconded the motion and it passed unanimously.**
- **Erway delegated Sanborn to coordinate setting up information meetings with the Kona-Kohala Chamber of Commerce following the March 29th EMC meeting in Kona.**

LARGE CAPACITY CESSPOOL REPLACEMENT PROJECT DEADLINES:

- Honokaa: September ,2010.
- Queen Lilioukalani: June, 2010.
- Komohana Heights: January, 2009.
- Hilo Sewer Pump Station Abandonment: has been completed.

NAALEHU/PAHALA LARGE CAPACITY CESSPOOL REPLACEMENT:

- County has committed to help residents of the area with this project.
- The department will pursue the monthly fee being increased from \$15 for gang cesspools to \$27 for large capacity cesspools when project is completed.

KAPOHO WASTEWATER TREATMENT FACILITY FEASIBILITY STUDY:

- \$200,000 has been allotted for this study (\$50,000 County CIP and \$150,000 State).

KILOHANA SEWER IMPROVEMENT DISTRICT:

- Public meetings will be scheduled in early 2007 when the implementation plan is finished.
- Contract will be executed with a financial consultant to determined method of financing for both North Kona ID and Kilohana.

QUEEN LILIUOKALANI VILLAGE LARGE CAPACITY CESSPOOL REPLACEMENT:

- Met with the Homeowners' Association and provided correct information to clarify misconceptions regarding the wastewater system.
- Looking for land to place the septic system.

KEALAKEHE SEWAGE PUMP STATION ODOR CONTROL:

- This project is on hold pending hiring of additional staff. Interviews are proceeding for one staff position.

Solid Waste Division Chief's Report (attached to original minutes)

- Dworsky introduced Linda Peters, the new Recycling Coordinator and Chris Chin-Chance, Recycling Specialist.

HILO LANDFILL:

- Sliver fill continues to work well.
- The Division is working on providing additional data regarding the slope stability requested by DOH.
- The Hilo landfill remained very stable during the earthquake.

EQUIPMENT:

- There is no need for daily cover, thereby saving funds on cover rock, now that the Tarp-O-Matic is being used as alternative daily cover.

GREEN WASTE:

- There is no green waste/mulch in Hilo currently now that the second grinder has been removed.
- Grinder will be back in Hilo in seven to eight weeks.
- Fencing is being installed by the Kailua-Kona Police Station to reduce wind blown litter.
- Looking at ways to store loads of processed green waste around the island for resident's convenience.
- EKO is now taking pallets at their green waste sites.
- The request for funds to build a compost facility in West Hawai'i is being resubmitted to Council.
- **Sanborn made a motion to write a letter of support and urge the Council to get it going. Mayhew seconded the motion.**
- It was suggested that the letter include the department's top three priorities:
 - Composting Facility/Green waste Diversion/Biodiesel
 - Reload Building
 - Providing background on department projects.
- **The motion was amended to include the department's top three priorities and it passed unanimously.**
- A commercial green waste tip fee ordinance is in place for when the composting facility is built.
- **Sanborn and Erway will compose the letter with assistance from Bell and Dworsky.**

TRANSFER STATIONS:

- Hawi, Kailua-Kona, Waimea and Waiohinu transfer stations sustained earthquake damage. FEMA will reimburse up to 75% if repair plans are approved.
- Four acres are required for an alternative (new) Waimea transfer station site.
- All Solid Waste facilities will be closed Thanksgiving Day, Christmas Day and New Years Day.

RECYCLING/DIVERSION STATUS:

- The 20% diversion rate at KRRC does not include redemption of HI5 beverage containers.
- Kona Recycles @ Kealakehe traditional recycling rate is 7% which does not include scrap metal and green waste or HI5 containers.
- Upcoming County Household Hazardous Waste Disposal dates are December 2nd in Hilo and 9th in Kona. Surveys will be compiled regarding the need for additional sites around the island.
- The segregated area for earthquake E-Waste at the West Hawai'i landfill will be available through December 30, 2006.
- Peters distributed the new Recycle Hawai'i Recycle Guide and invited commission members to the Tim Wenk HI⁵ Magic Show.
- Reynolds Recycling is now open in Hilo.
- Treecycling chippings will be available at transfer stations from January 7 through January 14, 2007.

Wastewater Division Chief's Report (attached to original minutes)

- There was minor infiltration due to the October 15th earthquake.
- The Kona Line Maintenance Supervisor will retire November 30, 2006. Kona and Hilo combined staff will assist with the duties until a replacement is hired.
- The Deputy Division position description is being rewritten to reduce the engineering

portion.

- Will forego repairing the Kalanianaʻole Avenue Inceptor because the infiltration is not bad and the already scheduled upcoming Phase II rehab project will address this repair.
- Wastewater is assisting Water Supply with some camera work at the Waimea Reservoirs.
- Hirota just received the new NPDES permit for Hilo and will be reviewing it.

Director's Report (attached to original minutes)

- At the request of the Mayor, Bell recently attended a Waste-to-Energy Technical Conference in New York City.
- RFP Timeline: Due date for RFP proposals will be extended to mid-April. Review will be in May, the contract negotiations will occur in June and recommendation will be sent to Council around July, 2007.
- Continuing to negotiate change order with Reload facility contractor for redesign to decrease cost of facilities.
- The County intends to update the Integrated Solid Waste Management Plan next year and this commission will assume the role of the Solid Waste Advisory Committee and start the review process.
- The Mayor has given initial support to a "Zero Waste" goal of no landfilling in the future and the umbrella "A nice place to live" sustainability plan concept. Bell will produce a power point presentation for Council to include background, accomplishments and "where we go from here".
- The Waste Reduction Technology RFP consultants will be in Hilo next week for the RFP pre-proposal conference and meetings with council members.

6. **UNFINISHED BUSINESS**

ELECTION OF 2007 OFFICERS

The Nominating Committee recommended Carolyn Witcher as Chair and Arnold Okamura as Vice Chair. **Mayhew made a motion to accept the Nominating Committee's recommendation. Sumner seconded the motion and it passed unanimously.**

7. **NEW BUSINESS**

PRESENTATION: HISTORY OF HAWAII COUNTY'S OLDEST SEWER SYSTEM:

Deferred to a later meeting due to Peter Boucher's absence.

DISCUSSION: HAWAII COUNTY CODE CHAPTER 2 REVISION AND

ADMINISTRATIVE RULES: Deferred to a later meeting due to Boucher's absence.

DISCUSSION: EMC 2006-03 RESOLUTION REQUIRING MANDATORY GLASS RECYCLING FROM RESTAURANTS AND BARS

After discussion, it was decided to amend the proposed resolution as follows:

- **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF HAWAII** that the Hawai'i County Council will entertain an amendment to the Hawai'i County Code that would make it mandatory for all bars and restaurants to recycle the glass generated at their establishments.
- **BE IT FURTHER RESOLVED** that this mandate be timed to allow restaurants and bars sufficient time to make necessary accommodations for implementation of recycling, but not more than 12 months.
- **BE IT FINALLY RESOLVED** that the County Clerk shall forward a copy of this resolution to the Legislative Reference Bureau for drafting of a proposed amendment to the Hawai'i County Code.
- **Bell and Leithead-Todd will prepare a Draft 2 with these changes.**

- **Cooper moved to approve Draft 2 of the resolution. Mayhew seconded and it passed unanimously.**

DISCUSSION: EMC 2006-04 RESOLUTION REQUIRING MANDATORY RECYCLING AT ALL COUNTY FACILITIES:

The following changes were suggested:

- NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE COUNTY OF HAWAII that a mandatory recycling program for recyclable materials generated by County agencies and their employees, and discarded at places of work, be established.
- BE IF FURTHER RESOLVED that this mandate should be timed to allow County offices and agencies sufficient time to make accommodations for implementation of recycling, but not more than 12 months.
- BE IT FINALLY RESOLVED that the County Clerk shall forward a copy of this resolution to the Mayor and all Department Heads.
- **Sanborn made a motion to adopt this resolution with the corrections. Witcher seconded the motion and it passed unanimously.**

8. FUTURE AGENDA ITEMS:

- Presentation: History of Hawai'i County's Oldest Sewer System
- Discussion: Hawai'i County Code Chapter 2 Revision and Administrative Rules

9. ANNOUNCEMENTS

FUTURE COMMISSION MEETINGS

- January 24, 2007, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, Hawai'i 96743
- March 28, 2007, Liquor Control Conference Room, 75-5722 Hanama Place, Suite 1107, Kailua-Kona, 96740
- May 23, 2007, Liquor Control Conference Room, First Floor, 101 Aupuni Street, Hilo, HI 96720
- July 25, 2007, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, Hawai'i 96743
- September 26, 2007, March 28, 2007, Liquor Control Conference Room, 75-5722 Hanama Place, Suite 1107, Kailua-Kona, 96740
- November 21, 2007, Liquor Control Conference Room, First Floor, 101 Aupuni Street, Hilo, HI 96720

10. ADJOURNMENT

Chair adjourned the meeting at 12:05 p.m.

Minutes Respectfully Submitted by:

SHARRON HENRY

Environmental Management Secretary

FORMAT NOTE: ACTION ITEMS ARE IN **BOLD** PRINT (MOTIONS AND ITEMS REQUIRING ACTION TO BE TAKEN FOR FUTURE MEETINGS).