

ENVIRONMENTAL MANAGEMENT COMMISSION

Wednesday, November 23, 2005, 9:00 a.m.

Hilo County Council Room, 25 Aupuni Street, Room 201, Hilo, HI 96720

COMMISSIONERS

PRESENT:

Hugh Ono
Marjorie Erway
Sam Kawamura
Diana Miller
Bill Sanborn
Sam Sumner
Carolyn Witcher

ALSO

PRESENT:

Steve Cassulo
Russell Nanod
Jon Olson
Colleen Schrandt

EXCUSED:

Arnold Okamura
Lorraine Stahr

STAFF:

Dora Beck, TSS Chief
Barbara Bell, Director
Peter Boucher, WWD Chief
Mike Dworsky, SWD Chief
Terin Gloor, SWD
Sharron Henry, Secretary
James Isa, AV Coordinator
Patricia O`Toole, Corp Counsel

1. **CALL TO ORDER:** Commission Chair Ono called the meeting to order at 9:00 a.m.
2. **APPROVAL OF MINUTES OF SEPTEMBER 28, 2005 MEETING:**
Sam Kawamura made a motion to approve the July 27, 2005 minutes as written. Erway seconded the motion. Motion passed unanimously.
3. **APPROVAL OF ADDENDUM AND/OR SUPPLEMENTAL AGENDA:** None
4. **STATEMENTS FROM THE PUBLIC ON ITEMS LISTED ON AGENDA:** None
5. **CORRESPONDENCE/REPORTS/DISCUSSION:**

Solid Waste Division Chief's Report (attached to original minutes)

- Mike Dworsky introduced James Isa, Abandoned/Derelict Vehicle Coordinator, and Terin Gloor, Solid Waste Engineer III, who is concentrating on transfer station improvements.

TRANSFER STATIONS

- Community Development Block Grant (CDBG) funds will be used for repairs/enhancements to the Waiohinu, Glenwood, Pahoa and Hilo Transfer Stations.
- Repairs/enhancements will include paving, fencing/gating, chute and retaining wall repairs.
- Another CDBG grant is being pursued to continue transfer station enhancements.
- Additional SWD budget funds have also been identified for repairs.

HILO LANDFILL

- Phase I expansion is to adjust slope from 4:1 to 2:1.
- A possible Phase II height expansion would be dependent upon FAA approval.
- Target date for submittal of expansion application is December 1, 2005.
- Employees will travel to the mainland to review and receive training on 2:1 landfills.

Wastewater Division Chief's Report (attached to original minutes)

WAIAHA SPS ODOR CONTROL

- Carbon scrubber has been installed.

Technical Services Section Report (attached to original minutes)

- Civil Engineer Abigail Del Rosario, has joined Technical Services Section.

KEALAKEHE SEWAGE PUMP STATION

- Selected design is a carbon absorption system.
- Moved priority up one to two years and is on the list to put out to bid.

EAST HAWAI'I REGIONAL SORT STATION

- Sort Station bid opening is today.

LARGE CAPACITY CESSPOOLS

- Timeline for County's large capacity cesspool replacements has been submitted and formally accepted by EPA.

PUAINAKO IMPROVEMENT DISTRICT

- A determination was made not to go forward with this project.

Director's Report (attached to original minutes)

WASTE REDUCTION TECHNOLOGY REQUEST FOR PROPOSALS

- Monthly progress report that was submitted to Council, along with recommendation summary was distributed and is attached to original minutes.
- R.W. Beck is the Engineering Consultant.
- Hawkins, Delafield, & Wood, LLP is the Financial Consultant.

COMPOST FACILITY

- Commissioners are urged to testify in favor of the \$1M CIP request when it is again agendaized by Council.

RECYCLING TV INTERVIEW

- Hugh Ono and Barbara Bell did a County TV interview instead of a press conference regarding recycling.
- The spot aired on Channel 52 at 8 p.m. on November 22nd and will again run on November 24th.

6. **UNFINISHED BUSINESS:**

NOMINATING COMMITTEE REPORT:

- Nominating Committee recommended Marjorie Erway as the new Chair and Carolyn Witcher as Vice Chair.

ELECTION OF CHAIR AND VICE CHAIR EFFECTIVE JANUARY 1, 2006

- **Sanborn made a motion to adopt the recommendation from the Nominating Committee. Kawamura seconded the motion and it passed unanimously.**

- Erway and Witcher will take the Chair and Vice Chair positions, respectively, at the January meeting.

OFF-ISLAND SITE TOURS RELATED TO SOLID WASTE AND WASTEWATER

- **Witcher made a motion that the department explore an off-island site visit to Maui in April or May 2006. Erway seconded the motion and it passed unanimously.**
- Suggested Maui sites: Kihei Water Reclamation Facility, Pacific Biodiesel, Olowalu Transfer Station.

7. NEW BUSINESS

STATUS REPORT: RESOLUTION NO. 168 – AUDIT

- Initial meeting was held with Legislative Audit staff and the first set of requested documents was transmitted.
- Bell requested both positive and negative findings be reported.
- The Commission requested they be included in the closing meeting.

DISCUSSION OF CURRENT ABANDONED VEHICLE PROGRAM RELATING TO RESPONSIVENESS

- Isa discussed the procedures for having abandoned vehicles removed from the publicly traveled roads.
- He provided statistics of abandoned and derelict vehicles removed in the last year (attached to original minutes).
- Abandoned Vehicle Report will be added to the meeting agendas beginning January 25, 2006 under 5. REPORTS/CORRESPONDENCE.

8. FUTURE AGENDA ITEMS:

NEW BUSINESS

- Status Report: Reload/Sort Station
- EPA Brownfields Grant Application for Waimea Landfill and Transfer Station
- Lunch for outgoing Chair

9. ANNOUNCEMENTS

- As of December 31, 2005, there will be vacancies on the Commission for Districts 2 and 5.

FUTURE COMMISSION MEETINGS

- January 25, 2006, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, HI 96743
- March 22, 2006, Kona Mayor's Office Conference Room, 75-5706 Kuakini Highway, Suite 103, Kailua-Kona, HI 96740
- May 24, 2006, Hilo County Council Room, 25 Aupuni Street, Room 201, Hilo, HI 96720
- July 26, 2006, Waimea Community Center (Park) Building, 65-1260 Kawaihae Road, Kamuela, HI 96743
- September 27, 2006, Kona Mayor's Office Conference Room, 75-5706 Kuakini Highway, Suite 103, Kailua-Kona, HI 96740
- November 22, 2006, Hilo County Council Room, 25 Aupuni Street, Room 201, Hilo, HI 96720

10. **ADJOURNMENT**

Kawamura moved to adjourn. Sanborn seconded and motion was carried unanimously.
Meeting adjourned at 10:50 a.m.

Minutes Respectfully Submitted by:

SHARRON HENRY
Environmental Management Secretary

FORMAT NOTE: ACTION ITEMS ARE IN **BOLD** PRINT (MOTIONS AND ITEMS REQUIRING ACTION TO BE TAKEN FOR FUTURE MEETINGS).