

**Harry Kim**  
Mayor



**Dixie Kaetsu**  
Managing Director

**Peter L. Hendricks**  
Deputy Managing Director

## HAWAI'I COUNTY FIRE COMMISSION

C/O 25 Aupuni Street #217, Hilo, Hawai'i 96720  
Phone: 961-8316 ; Fax: 933-1521

### **MEETING NOTICE**

DATE: Wednesday, January 12, 2005  
TIME: 10:00 a.m.  
PLACE: Liquor Control Conference Room, Hilo Lagoon Centre, 101 Aupuni Street, Hilo, Hawai'i

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **STATEMENTS ON AGENDA ITEMS** (Open to the Public)

#### **STATEMENTS ON AGENDA ITEMS** (Executive Session)

To consider discipline and charges against employees of the Hawai'i County Fire Department where consideration of matters affecting privacy will be involved and a closed session is requested, and to consult with Corporation Counsel on questions and issues pertaining to the commission's powers, duties, privileges, immunities, and liabilities. (Pursuant to HRS 92-5(2) and Hawai'i County Charter Section 13-20(b)).

#### **APPROVAL OF MEETING PROCEEDINGS**

- Minutes of the December 8, 2004, regular session meeting

*Hawai'i County is an Equal Opportunity Provider and Employer*

Commissioners: Stephen Bowles, Neil Brazier, Dale Fergstrom, Rudolph Hart, Karen Maedo,  
Glen Matsuda, Laura Ward, Clifford Whitney

## **APPROVAL OF WRITTEN COMMUNICATIONS**

Communication No. 04-084 from HFD re Assets by Division – HFC Lanier Recorder

Communication No. 04-085 from Fabio Franzo re Invitation to Kohala By the Sea's Firewise recognition event.

Communication No. 04-086 from Christopher Langan re grievance (CONFIDENTIAL)

Communication No. 04-087 from Chief Darryl Oliveira re Thank you letter to Grandma Gen for her gratitude and kind words expressed despite her family's loss, along with thank you letter from Grandma Gen re the same

Communication No. 04-088 from Chief Darryl Oliveira re Thank you letter to Denise Laitnen at Firewise for commending Firefighters Mike Tomich and Bill Bergin for their commitment to ensuring a safer West Hawai'i along with thank you letters from Denise Laitnen re the same

Communication No. 04-089 from Chief Darryl Oliveira re Thank you letter to Patricia M. Y. Kawasaki for acknowledging the HFD's participation at the 3<sup>rd</sup> Annual Employee Health, Benefits and Safety Fair along with thank you letter from Patricia M. Y. Kawasaki re the same

Communication No 04-090 from Chief Darryl Oliveira re Thank you letter to Pansy Mendez for recognizing the South Kohala Fire Station personnel for participating in their 5<sup>th</sup> Annual Health, Safety and Benefits Fair along with thank you letter from Pansy Mendez re the same

Communication No. 04-091 from Ms. Adele Arraujo and Ramona L. Nordlof re HFC complaint No. 2004-03 (CONFIDENTIAL) (To be deferred until all documents are obtained)

Communication No. 04-092 from Kaycie Carter re memo to Chief Darryl Oliveira re Request for Records

Communication No. 04-093 from Kaycie Carter re letter to Christopher Langan re Grievance, Hearing, January 12, 2005, at 10:00 a.m.

Communication No. 04-094 from Chief Darryl Oliveira re Thank you letter to Ms. Andrea Ueno and the students of Hilo Union School for their appreciation of the HFD's participation at their Read to Succeed Program

Communication No. 04-095 from Lincoln S. T. Ashida re Personnel Matters (CONFIDENTIAL)

Communication No. 04-096 from Chair Paul Mann re Invitation to Salary Commission's subcommittee meeting

Communication No. 04-097 from Chief Darryl Oliveira re Thank you letter to Ms. Cyndy Yamamoto at Kea'au High School for her letter of appreciation to Fire Equipment Operator George Allen for his participation at their Career Fair along with thank you letter from Ms. Cyndy Yamamoto re the same

Communication No. 04-098 from Chief Darryl Oliveira re Thank you letter to Mrs. Carol Ann Ambrose for her letter commending Fire Fighters' Myron Rosehill, Richard Wells, and Gerard Chai for coming to her husband's aid along with thank you letter from Mrs. Carol Ann Ambrose re the same

Communication No. 04-099 from Kaycie Carter re HFC No. 04-03, deferral of complaint until all documents are obtained

### **CHIEF'S REPORT**

Including:

- Budget
- Alternative Funding and Grants
- CIP
- Promotions & Hiring
- Operations Division
- Prevention Bureau
- Training Division
- Volunteer Division
- EMS Division
- New Projects/Business
- Public Relations

### **UNFINISHED BUSINESS**

### **COMMITTEE REPORTS**

Budget & Finance (Bowles/Hart)  
Office Management and Staffing (Ferguson)  
Rules and Policies (Maedo)  
Public Relations (Ward)  
Others as Required

## **NEW BUSINESS**

- Fire Chief Evaluation

## **EXECUTIVE SESSION**

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- **Grievance issue filed by Firefighter Christopher Langan (CONFIDENTIAL)**

## **ACTION ON EXECUTIVE SESSION MATTERS**

## **PUBLIC STATEMENTS**

## **ANNOUNCEMENTS**

- The next meeting is scheduled for Wednesday, February 9, 2005, at 10:00 a.m. in the Liquor Control Conference Room, Hilo Lagoon Centre, 101 Aupuni Street, Hilo, Hawai'i
- Set agenda for February 9, 2005, meeting

## **ADJOURNMENT**

NOTE: If you require an accommodation or auxiliary aid and/or services to participate in this meeting (i.e., sign language interpreter, large print, etc.) please call 961-8297. Thank you.