

Harry Kim  
Mayor



Dixie Kaetsu  
Managing Director

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Deputy Managing  
Director

## HAWAI'I COUNTY FIRE COMMISSION

C/O 25 Aupuni Street #217, Hilo, Hawai'i 96720  
Phone: 961-8316 ; Fax: 933-1521

### **MEETING NOTICE**

DATE: Wednesday, February 9, 2005

TIME: 10:00 a.m.

PLACE: Liquor Control Conference Room, Hilo Lagoon Centre, 101 Aupuni Street, Hilo, Hawai'i

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **STATEMENTS ON AGENDA ITEMS** (Open to the Public)

#### **STATEMENTS ON AGENDA ITEMS** (Executive Session)

To consider discipline and charges against employees of the Hawai'i County Fire Department where consideration of matters affecting privacy will be involved and a closed session is requested, and to consult with Corporation Counsel on questions and issues pertaining to the commission's powers, duties, privileges, immunities, and liabilities. (Pursuant to HRS 92-5(2) and Hawai'i County Charter Section 13-20(b).

#### **APPROVAL OF MINUTES**

- Minutes of the January 12, 2005, regular session meeting.

*Hawai'i County is an Equal Opportunity Provider and Employer*

Commissioners: Stephen Bowles, Neil Brazier, Dale Fergstrom, Rudolph Hart, Karen Maedo,  
Glen Matsuda, Laura Ward

## **APPROVAL OF WRITTEN COMMUNICATIONS**

Communication No. 05-001, from Corporation Counsel Lincoln S. T. Ashida - Memorandum to inform departments, boards and commissions of the Office of the Corporation Counsels Assignments, effective February 1, 2005.

Communication No. 05-002, from Executive Assistant Wendell Hatada - Memorandum to inform all commission members that they are required to file an annual financial disclosure statement.

Communication No. 05-003, from Ron Sanford – Announcement and agenda for the Volunteer Chiefs meeting, February 26, 2005, at 10:00 a.m., at the Waikii Clubhouse and the minutes of the November 20, 2004 meeting.

Communication No. 05-004, from Corporation Counsel Lincoln S. T. Ashida - Memorandum regarding Sunshine Law Workshop Training – West Hawai'i, Tuesday, March 22, 2005, at 10:00 a.m. – 12:00 p.m.

Communication No. 05-005, from Kaycie Carter - Memorandum regarding recent changes to the existing agenda.

## **CHIEF'S REPORT**

Including:

- Budget
- Alternative Funding and Grants
- Capital Improvement Projects
- Promotions & Hiring
- Operations Division
- Prevention Division
- Training Division
- Volunteer Division
- Emergency Medical Services Division
- Fire Auxiliary Services
- New Projects/Business
- Public Relations

## **UNFINISHED BUSINESS**

- Update on Salary Commission's subcommittee meeting.

## **COMMITTEE REPORTS**

Budget & Finance (Bowles/Hart)  
Office Management and Staffing (Fergusonstrom)  
Rules and Policies (Maedo)  
Public Relations (Ward)

## **NEW BUSINESS**

- Meeting Format – changes and suggestions.
- Fire Equipment Operator Mark Ignacio's presentation regarding employees who were disappointed with recent transfers.

## **EXECUTIVE SESSION**

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### **Investigation and Deliberation of Complaints**

- **Complaint HFC No. 04-03:** Complainants allege that their relative was not offered any medical assistance and received an inappropriate comment by an on-duty firefighter.

## **ACTION ON EXECUTIVE SESSION MATTERS**

## **PUBLIC STATEMENTS**

## **ANNOUNCEMENTS**

- The next meeting is scheduled for Wednesday, March 9, 2005, at 10:00 a.m. in the Liquor Control Conference Room, Kona Center Building, 75-5722 Hanama Place, Suite 1170, Kailua-Kona, Hawai'i.
- Set agenda for March 9, 2005, meeting.

## **ADJOURNMENT**

NOTE: If you require an accommodation or auxiliary aid and/or services to participate in this meeting (i.e., sign language interpreter, large print, etc.) please call 961-8297. Thank you.