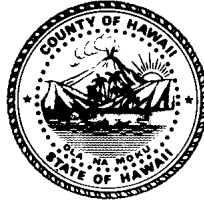


Harry Kim  
Mayor



Dixie Kaetsu  
Managing Director

Barbara J. Kossow  
Deputy Managing Director

## HAWAI'I COUNTY FIRE COMMISSION

C/O 25 Aupuni Street #217, Hilo, Hawai'i 96720

Phone: 961-8317; Fax: 933-1521

Email: Firecomm-agenda@co.hawaii.hi.us

### MEETING NOTICE

DATE: Wednesday, March 12, 2008

TIME: 10:00 a.m.

PLACE: Liquor Control Conference Room, Kona Center Building  
75-5722 Hanama Place, Suite 1170, Kailua-Kona, Hawai'i

### AGENDA

#### CALL TO ORDER

#### ROLL CALL

#### STATEMENTS ON AGENDA ITEMS (Open to the Public)

#### APPROVAL OF MINUTES

- Minutes of the February 13, 2008, regular and executive session meeting.

#### APPROVAL OF WRITTEN COMMUNICATIONS

Communication No. 08-002, from Corporation Counsel Lincoln Ashida - memorandum regarding Ethics Guide for County Employees – Distribution List.

#### CHIEF'S REPORT

- Budget
- Alternative Funding and Grants
- Capital Improvement Projects
  - Makalei Fire Station
  - Pahoa Fire Station
  - Fire Administration and Support Facility
  - Central Fire Station
  - Central Fire Station-Retrofit Project
  - Captain Cook Fire Station
  - Keaau Fire Station
  - Honokaa Fire Station
- Promotions and Hiring
  - Open-Competitive Recruitment

*Hawai'i County is an Equal Opportunity Provider and Employer*

Commissioners: John Bertsch, Stephen Bowles, Neil Brazier, James Browne,  
Karen Kudlo, Karen Maedo, Wil Okabe, Henry Pomroy, Jr., Bill Rosehill

- *Internal Recruitment*
- Emergency Operations Division
- Support Services Division updates
  - *Ocean Safety Bureau*
  - *Fire Auxiliary Services Bureau*
  - *Warehouse Section*
  - *Maintenance Shop Section*
  - *Emergency Medical Services Bureau*
  - *Prevention Inspection Bureau*
  - *Training Bureau*
  - *Volunteer Section*
- New Projects/Business
- Employee/Public Relations

### **NEW BUSINESS**

- Guidelines for the Fire Chief’s annual evaluation – changes and/or suggestions.

### **EXECUTIVE SESSION**

To consider a continued evaluation of an employee of the Hawai’i County Fire Department where consideration of matters affecting privacy will be involved and a closed session is requested, and to consult with Corporation Counsel on questions and issues pertaining to the commission’s powers, duties, privileges, immunities, and liabilities. (Pursuant to HRS 92-5 (a)(2) and Hawai’i County Charter Section 13-20(b).

- **ANNUAL PERFORMANCE EVALUATION OF FIRE CHIEF DARRYL OLIVEIRA.**

### **COMMITTEE REPORTS**

Budget & Finance (Bowles)  
 Office Management and Staffing (Bertsch)  
 Rules and Policies (Rosehill)  
 Public Relations (Pomroy/Bertsch/Browne)  
 Training and Education (Kudlo)

### **ANNOUNCEMENTS**

- The next meeting is scheduled for Wednesday, April 9, 2008, at 10:00 a.m., in the Aupuni Center Conference Room, Aupuni Center, 101 Pauahi Street, Hilo, Hawai’i
- Set agenda for April 9, 2008, meeting.

### **ADJOURNMENT**

NOTE: If you require an accommodation or auxiliary aid and/or services to participate in this meeting (i.e., sign language interpreter, large print, etc.) please call 961-8297. Thank you.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai’i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai’i County Code} A lobbyist means “any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.” {Article 15, Section 2-91.3(a)(6), Hawai’i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai’i 96720.