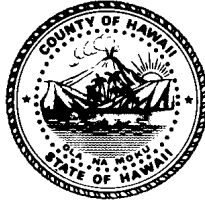


Harry Kim  
Mayor



Dixie Kaetsu  
Managing Director

Barbara J.  
Kossow  
Deputy Managing  
Director

## HAWAI'I COUNTY FIRE COMMISSION

891 Ululani Street, Hilo, Hawai'i 96720  
Phone: 961-8317; Fax: 933-1521  
Email: Firecomm-agenda@co.hawaii.hi.us

### MEETING NOTICE

DATE: Wednesday, December 12, 2007  
TIME: 10:00 a.m.  
PLACE: Liquor Control Conference Room, Kona Center Building,  
75-5722 Hanama Place, Suite 1170, Kailua-Kona, Hawai'i

### AGENDA

#### CALL TO ORDER

#### ROLL CALL

#### STATEMENTS ON AGENDA ITEMS (Open to the Public)

#### APPROVAL OF MINUTES

- Minutes of the November 14, 2007, regular session meeting.

#### APPROVAL OF WRITTEN COMMUNICATIONS

None

#### CHIEF'S REPORT

- Budget
- Alternative Funding and Grants
- Capital Improvement Projects
  - ✓ *Makalei Fire Station*
  - ✓ *Pahoa Fire Station*
  - ✓ *Fire Administration and Support Facility*
  - ✓ *Central Fire Station*
  - ✓ *Central Fire Station-Retrofit Project*
  - ✓ *Captain Cook Station*
  - ✓ *Paaui Volunteer Station*

*Hawai'i County is an Equal Opportunity Provider and Employer*

Commissioners: John Bertsch, Stephen Bowles, Neil Brazier, James Browne,  
Karen Kudlo, Karen Maedo, Wil Okabe, Henry Pomroy, Jr., Bill Rosehill

- Promotions & Hiring
- Emergency Operations Division
- Support Services Division updates
  - ✓ *Fire Auxiliary Services*
  - ✓ *Emergency Medical Services Bureau*
  - ✓ *Training Bureau*
  - ✓ *Prevention Inspection Bureau*
  - ✓ *Volunteer Section*
- New Projects/Business
  - Public Education/Relations

### **UNFINISHED BUSINESS**

- Fire Chief's Evaluation – Distribution of forms

### **COMMITTEE REPORTS**

Budget & Finance (Kudlo)  
 Office Management and Staffing (Bertsch)  
 Rules and Policies (Rosehill)  
 Public Relations (Pomroy)  
 Training and Education (Maedo)

### **NEW BUSINESS**

- End of the year Strategic Plan report – provided by Chief Oliveira
- Election of Officers for 2008

### **ANNOUNCEMENTS**

- The next meeting is scheduled for Wednesday, January 9, 2008, at 10:00 a.m., in the Aupuni Center Conference Room, Aupuni Center Building, 101 Pauahi Street, Hilo, Hawai'i
- Set agenda for January 9, 2008, meeting.

### **ADJOURNMENT**

NOTE: If you require an accommodation or auxiliary aid and/or services to participate in this meeting (i.e., sign language interpreter, large print, etc.) please call 961-8297. Thank you.

Notice to Lobbyists: If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code} A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code} Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street, Hilo, Hawai'i 96720.