

NONSIGNIFICANT ZONING CHANGE APPLICATION

COUNTY OF HAWAII PLANNING DEPARTMENT

APPLICANT: _____

APPLICANTS SIGNATURE: _____ DATE: _____

APPLICANT'S ADDRESS: _____

APPLICANT'S PHONE (Bus.) _____ (Res.) _____ (Fax) _____

APPLICANTS AGENT: _____

AGENT'S ADDRESS: _____

AGENTS PHONE: (Bus.) _____ (Res.) _____ (Fax) _____

LANDOWNER: _____

LANDOWNER'S SIGNATURE: _____

LANDOWNERS ADDRESS: _____

TAX MAP KEY: _____

REQUEST: _____ TO _____
(Existing Zoning) Proposed Zoning

SIZE OF AFFECTED AREA(S): _____

(See Additional Instructions on Next Sheet)

INSTRUCTIONS FOR FILING
A NONSIGNIFICANT ZONING CHANGE APPLICATION

Nonsignificant Zoning Change: A zoning change which is in compliance with the designations for the property set forth in the General Plan and any development plan adopted by ordinance and a) does not result in a net increase in the density allowed in the zoning district(s) containing the affected area; or b) be the lesser of a five percent or one acre increase or decrease in the area of any zoning district(s).

- I. Submit original and five (5) copies of
 - a. Completed Nonsignificant Zoning Change Application.
 - b. Description of the property in sufficient detail, including a location map and Tax Map Key identification, to determine its precise location.
 - c. Written statement as to the purpose of the request and why this request qualifies as a nonsignificant zoning change.
 - d. Legal description of the property in map and written form by metes and bounds as certified by a surveyor. (NOTE: A copy of the AutoCAD disk shall be submitted, if available.)
 - e. Calculation showing amount of land area to be changed in terms of percentage of the parcel. (NOTE: The area requested for a nonsignificant zoning change shall be the lesser of a five percent or one acre increase or decrease in the area of any zoning district.)
2. Simultaneously notify surrounding property owners within three hundred feet of the perimeter boundary of the property that a request for a nonsignificant zoning change has been filed with the Planning Director. A copy of such notice and a list of the names and addresses of the surrounding property owners shall be submitted within one week from the date of filing of the nonsignificant zoning change.
3. A certificate of clearance from the County of Hawaii Director of Finance that the real property taxes and all other fees relating to the subject parcel or parcels have been paid, and that there are no outstanding delinquencies.