

**STATE LAND USE BOUNDARY AMENDMENT APPLICATION
(15 ACRES OR LESS)**

**COUNTY OF HAWAII
PLANNING DEPARTMENT**

(Type or legibly print the requested information)

PETITIONER: _____

PETITIONER'S SIGNATURE: _____ DATE: _____

ADDRESS: _____

PETITIONER'S INTEREST IF NOT OWNER: _____

TELEPHONE:(Bus.) _____ (Res.) _____ (Fax) _____

LANDOWNER(S): _____

LANDOWNER SIGNATURE(S): _____ DATE: _____

(May be by letter)

ADDRESS: _____

TAX MAP KEY: _____

STREET ADDRESS OF PROPERTY: _____

ZONING: _____ SIZE OF PROPERTY: _____

CURRENT STATE LAND USE DISTRICT CLASSIFICATION: _____

REQUESTED STATE LAND USE DISTRICT CLASSIFICATION: _____

AGENT: _____

ADDRESS: _____

TELEPHONE:(Bus.) _____ (Res.) _____ (Fax) _____

Please indicate to whom original correspondence and copies should be sent.

ORIGINAL: _____ COPIES: _____

(See Instructions on Reverse Side)

THIS STATE LAND USE BOUNDARY AMENDMENT APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:

1. A filing fee of two hundred dollars (\$200) with checks shall be made payable to the County Director of Finance.
2. The Original (signed) and twenty (20) copies of the completed application.
3. The Original and twenty (20) copies of the following background information on the subject request:
 - A. Detailed written description of the proposed request and a statement of objectives and reasons for the request.
 - B. Description of the subject property in sufficient detail to precisely locate the property. Describe existing uses, structures and topography.
 - C. State/County Plans affecting the subject request: General Plan designation, Special Management Area and Community Development Plans.
 - D. Surrounding zoning and land uses.
 - E. Flood Insurance Rate Map (FIRM) designation (contact Department of Public Works - Engineering Division).
 - F. Archaeological Resources (one of the following):
 1. An archaeological inventory report containing significance assessments, effect determinations, and proposed mitigation commitments. The report should be completed pursuant to State Department of Land and Natural Resources Historic Preservation Division (DLNR-SHPD) rules.
 2. A "no effect" letter from the State DLNR Historic Preservation Division.
 3. A copy of a letter written by the applicant to the State DLNR Historic Preservation Division requesting a "no effect" letter, including supporting documentation, to which SHPD has not responded after 30 days (SHPD's time limit under their rules).
 - G. Floral and Faunal Resources.
 - H. Valued Cultural Resources: Identify any traditional and customary native Hawaiian rights that are exercised in the area; the extent in which the proposed development will affect these rights; and feasible action to be taken to protect native Hawaiian rights if they exist.
 - I. Public Access: Existing public access to and along the shoreline or to mountain areas and knowledge of whether public access is being used.
 - J. Description of access(es) to the area (e.g. width, type of surface and condition of roadway). If a private roadway, submit evidence of access rights.
 - K. Traffic impacts - assessment of existing traffic conditions, anticipated increase in traffic and traffic impacts from proposed use (a formal study may be requested by Department of Public Works or Department of Transportation during the review process).

- L. Availability of Utilities: Water, telephone, electricity, sewage disposal.
4. An Original and fifteen (15) copies of how the request meets the following standards of review:
 - A. How the granting of this request would promote the effectiveness and objectives of Chapter 205, Hawaii Revised Statutes, as amended. Include discussion on how the proposed use is not contrary to Chapter 205A, Coastal Zone Management (existing public access, scenic or open space resources, coastal view planes and coastal ecosystems);
 - B. The extent to which the proposed reclassification conforms to the applicable goals, policies, standards and courses of action of the General Plan and implementing ordinances, plans and documents; and
 - C. The extent to which the proposed reclassification conforms to the applicable district standards.
 5. The Original and fifteen (15) copies of a preliminary site plan drawn to scale showing property lines and measurements; all existing and proposed structures with elevations, uses and improvements; proposed subdivision and reference points such as roadways, shoreline, etc.
 6. One copy of a full-size (2' x 3') scale-drawn plot plan of Item 5 for presentation purposes.
 7. A legal description of the property in map and written form by metes and bounds as certified by a surveyor shall be submitted with this application. This application shall not be considered complete unless the metes and bounds description in map and written form have been received.
 8. A list of names, addresses and tax map keys of all owners and lessees of record of surrounding properties who are required to receive notice. Promptly after being notified that a hearing date has been set, but not less than ten (10) days prior to the date of the hearing, mail a notice of the hearing to all property owners within 300 feet of the affected property. Prior to the date of the hearing, file with the Planning Commission, proof of service or good faith efforts to serve notice of the application.
 9. Any other plans or additional information relevant to this application may be requested by the Planning Director to facilitate processing of this request.

