

SUBDIVISION AND/OR CONSOLIDATION APPLICATION
COUNTY OF HAWAII
PLANNING DEPARTMENT

SUBDIVIDER: _____

SUBDIVIDER'S SIGNATURE: _____ DATE: _____

ADDRESS: _____

TELEPHONE NO.: _____

SUBDIVIDER'S INTEREST, if not recorded owner: _____

RECORDED OWNER: _____

OWNER'S SIGNATURE: _____ DATE: _____

ADDRESS: _____

TELEPHONE NO.: _____

ENGINEER/SURVEYOR: _____

ADDRESS: _____

TELEPHONE NO.: _____

DESCRIPTION OF SUBDIVISION: _____

TAX MAP KEY: _____ NO. OF LOTS: _____

AVERAGE SIZE LOTS: _____ TOTAL ACRES: _____

ZONING: _____

THIS APPLICATION MUST BE ACCOMPANIED BY:

- 1) **10 copies of the preliminary map** drawn to scale and prepared in accordance with Article 4, Divisions 1 and 2, Chapter 23, Subdivision Control Code of the County of Hawaii. This also includes a vicinity map. The Planning Director requests an additional copy of the Final Plat be submitted as a ".dwg" or ".dxf" file prepared by CAD software.
- 2) Filing fee based on \$250.00 plus \$25.00 per lot resulting from the subdivision and/or consolidation action, exclusive of roadway or easement parcels, by check payable to the County Director of Finance.
- 3) Original and 5 copies of the letter of transmittal and completed application form.

COUNTY OF HAWAII
PLANNING DEPARTMENT
POSTING OF SIGNS FOR PUBLIC NOTIFICATION

In accordance with the requirements of Chapter 23 (Subdivision Code), Article 4, Division 1, Section 23-58A, Hawaii County Code 1983 (2005 Edition) regarding the Posting of signs for Public Notification, the applicant shall post a sign on the subject property **within ten (10) days** of filing the subdivision application notifying the public of the following:

- (1) The nature of the application;
- (2) The proposed number of lots;
- (3) The size of the property;
- (4) The tax map key or keys of the property;
- (5) That they may contact the Planning Department for additional information; and
- (6) The address and telephone number of the Planning Department.

Notwithstanding any other provisions of law, the sign shall be not less than nine (9) square feet and not more than twelve (12) square feet in area, with letters not less than one (1) inch high. No pictures, drawings, or promotional materials shall be permitted on the sign.

The sign shall be posted at or near the property boundary adjacent to a public road bordering the property and shall be readable from said public road. If more than one public road borders the property the applicant shall post the sign to be visible from the more heavily traveled public road.

The sign shall, in all other respects, be in compliance with Chapter 3, Hawaii County Code 1983 (2005 Edition).

The applicant shall file an affidavit with the planning department not more than **five (5) days** after posting the sign stating that a sign has been posted in compliance with these requirements, and that the applicant and its agents will not remove the sign until the application has received final subdivision approval, or that such application has been rejected or withdrawn. A photograph of the sign in place shall accompany the affidavit.

The sign shall remain posted until final subdivision approval is issued, or until the application has been rejected or withdrawn. The applicant shall remove the sign promptly after such action.

Should you have any questions, please contact the Planning Department at (808) 961-8288.