

CIVIL SERVICE COMMISSION/MERIT APPEALS BOARD

08/16/06

Purpose: To hear and decide appeals relating to the following:

- Recruitment and examination;
- Classification and reclassification of a particular position;
- Initial pricing of classes; and
- Other employment actions, including disciplinary actions for failure of the employees to meet performance requirement.

(Note: employees, as the term is used here, refers to those employees who are not covered by a collective bargaining agreement.)

Shall appoint and may at pleasure remove the Director of Personnel.

Authority: Hawaii Revised Statutes, Sections 76-14, 76-47. 76-a71, 76-75
Hawaii County Charter Section 7-1.2.

Appointment: Mayor with Council approval. Normal five year staggered terms.

Full Membership: Five members.

Specific Representation: None required.

Requirements: No more than three may belong officially to same political party. May not be in an elective or appointive position in state or county government. May not, while on the Commission, serve as an officer or committee member of any political party organization, or present oneself as a candidate or be a candidate for nomination or election to any public office at any election.

Meetings: Normally, one morning meeting the third Tuesday of each month at Civil Service Conference Room, Hilo.

Financial Disclosure: Members must file Financial Disclosure within 20 working days of taking the oath of office. Thereafter, annual disclosures must be filed on or before January 31. The disclosures are confidential and will be kept on file by the Board of Ethics. County Code, Chapter 2, Section 2-91.1.

Reappointment: Following the expiration of a term, no member may be reappointed for at least two years.

Qualities: Members shall be persons that can objectively apply the merit principle to public employment.

Current Members:		<u>CD</u>
	Clifford N. Kaminaka, Indep., 12/31/07	3
	Kaliko Chun, Indep., 12/31/07	7
	Joel Cohen, Indep., 12/31/08	1
	G. Rick Robinson, Rep., 12/31/10	7
	Joanne Balberde-Kamalii, Indep, 12/31/08	3

Secretary/Contact person: Velma Menezes
961-8361

Attorney Assigned: Michael Udovic

****The information on this sheet is condensed. For full information see appropriate Sections of the County Charter, County Code and/or Hawaii Revised Statutes.***